

WAUKEGAN TOWNSHIP BOARD MEETING

October 13, 2011

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, October 13, 2011.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee McBride led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Charles "Chuck" Willms, Trustee Jeff McBride, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond D. Edwards. **Absent:** Assessor Pat Morris, Highway Commissioner Mike Hewitt.

Supervisor Jones called for a motion to approve the Agenda for the October 13, 2011 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the September 22, 2011 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Cash-on-Hand as of September 30, 2011. Motion by Trustee Willms, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of October 7, 2011

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	104,533.29	
	NorStates Money Market	1,289,271.67	
	Illinois Funds	290,685.32	
	No. Chicago Comm Bank	245,067.79	
Total Town Fund		\$1,929,558.07	
General Assistance Fund	First Midwest Checking	24,928.82	
	First Midwest Bank M/M	465,283.11	
	Illinois Funds	44,290.25	
Total General Assistance		\$534,502.18	
IMRF/FICA Fund	First Midwest Bank	35,506.94	
	First Midwest Bank M/M	295,265.89	
	Illinois Funds	127,105.14	

Total IMRF/FICA Fund		\$457,877.97
Senior Fund	NorStates Financial	107,499.07
	NorStates Money Market	470,520.81
	First Midwest Money Market	140,161.67
	Illinois Funds	43,975.17
Total Senior Fund		\$762,156.72
Total General Township Funds		3,684,094.94
Road & Bridge	NorStates Financial	166,758.63
Total Road & Bridge		\$166,758.63

PPRT Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$90,788.44 for Town and \$13,606.99 for R & B

Town RE Tax - 9/22/11	\$191,439.54
Total received to date	\$1,170,699.70

GA RE Taxes - 9/22/11	\$163,203.62
Total received to date	\$998,030.14

IMRF/FICA RE Taxes - 9/22/11	\$38,965.57
Total received to date	\$238,284.01

SEN'R RE Taxes - 9/22/11	\$171,109.68
Total received to date	\$1,046,377.62

R&B RE Taxes - 9/22/11	\$24,138.52
Total received to date	\$147,612.57

Supervisor Jones acknowledged citizens present; None.

Supervisors Report:

Supervisor Jones mentioned the Coalition to Reduce Recidivism luncheon to be held on October 14, 2011 at the Ramada Inn at 11:00 a.m. and hopes to reach the goal of 150 attendees for the luncheon. Also mentioned that to date, there have been over 35 ex-offenders placed with employment and that there are job positions available for people whether or not they are ex-offenders. Trustee McBride asked what was the procedure for applying for a position. Supervisor Jones said that the individual needs to make an appointment with Pat Barker to see Johnnie Jenkins.

Supervisor Jones distributed the latest publication of the Coalition to Reduce Recidivism Inside/Out Newsletter dated Sept/Oct. 2011.

Supervisor Jones mentioned that she has met with the North Chicago Mayor Rockingham to discuss proposing a partnership for a satellite office preferably in the North Chicago City Hall. Mayor Rockingham said that there is office space in City Hall to serve this purpose. Supervisor Jones proposed that as of November 2, 2011 Johnnie Jenkins will be working from the North Chicago satellite office every Wednesday to service individuals for General Assistance, employment and Senior Services. Another day will be set for providing Fitness and Wellness information to be conducted by Diane Daluga. The Waukegan Township has a nutritionist that comes on every Thursday provided by the Lake County Cooperative Extension providing service to about 30 people and will soon be providing the nutrition program to the Grandparents Raising Grandchildren support group. Trustee Willms asked if Supervisor Jones has approached Sheilds Township to be involved. Supervisor Jones said that they have a site located at their library. Trustee Johnson said that he was just informed of the Sheilds Township site. Supervisor Jones mentioned that she will be reaching out to the Mayor of Park City to search if there is a need to partnership with them. She asked the Board if they had any questions about the North Chicago proposed partnership. Trustee Johnson said that we are about partnership and extending our services where it can be effective. The Board was in agreement with the proposed partnership.

Supervisor Jones mentioned that the Infinity and Beyond met on October 11, 2011 and there were close to 20 people in attendance.

Supervisor Jones mentioned that donations in the amount of \$2,500.00 were made to Park Place in memory of Charlotte Lenarsic. The donation money went towards the purchase of new tables and chairs and a ribbon cutting was presented on October 7, 2011 to honor Mrs. Lenarsic and present the new purchase. Since bingo night is bringing in an overflow of people, the art room is now being occupied. With the donation money a monitor can be purchased to be placed in the art room for bingo use. Supervisor Jones proposed that the art room be named the Charlotte Lenarsic Room.

Supervisor Jones distributed a letter from Bill Goodman dated September 21, 2011 regarding the elimination of the Personal Property Replacement Tax (PPRT). The letter is encouraging everyone to write a letter to the Governor showing opposition to this cut. Supervisor Jones said that the Township will write such a letter.

Supervisor Jones distributed a letter from Marty Williams dated October 11, 2011 regarding donating the surplus of 20 old card tables to the North Chicago Housing. Trustee Willms asked, what about the Waukegan Housing. Supervisor Jones said that previously we donated chairs to Waukegan Housing and would now like to give to the North Chicago Housing. This matter will be voted on at the following Board meeting.

Supervisor Jones distributed a memorandum from Bryan E. Smith of TOI dated September 23, 2011. Attached was the TOI 2011/2012 Legislative Survey. Supervisor Jones said that she can complete the survey and return it.

Supervisor Jones distributed a letter from the First Baptist Church of North Chicago dated September 22, 2011. The letter was thanking the Township for their support in the church's back to school block party event. Attached was a schedule of the event and photos. Trustee Johnson attended the event and said that it was well attended and the pastor was appreciative for the Township donation.

Supervisor Jones asked Trustee Johnson to give the Board an update on the TOIRMA conference. Trustee Johnson said that the conference registration will take place on November 6-8, 2011. Supervisor Jones said that there are 2 to 3 individuals that have registered.

Highway Commissioner's Report: None.

Assessor's Report: None.

Executive Session: None.

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending September 22, 2011 in the amount of \$89,758.30 & Payroll period ending October 6, 2011 in the amount of \$86,956.48. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$16,626.11; Invoices for G/A Fund/Eddie Washington Center in the amount of \$3,209.60; Invoices for G/A Fund/Staben House in the amount of \$2,109.02; Invoices for Town Fund/Assessor's Office in the amount of \$3,750.85; Invoices for Road and Bridge / Highway Department in the amount of \$7,007.71; Invoices for Senior Fund/Park Place in the amount of \$23,072.38; Invoices for Senior Fund/Gift Shoppe in the amount of \$3,887.87; Invoices for Home Sweet Home in the amount of \$829.54. Motion by Francis, second by Johnson for the approval of submitted invoices. **Discussion:** **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after August 11th Board Meeting in the amount of \$80,911.61. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
October 13, 2011**

The following is a list of bills that were paid after the board meeting of September 22, 2011, but before the meeting October 13, 2011

	Purpose	Payee	Amount
Senior Fund			
	10/6/2011	Waukegan Township General Fund Health Insurance HSH & PP	\$9,297.51
Total Senior Fund			\$9,297.51
G/A Fund			
	9/23-10/6	General Assistance Client Payments Payments made on behalf of GA Clients	\$26,433.66
	10/6/2011	Waukegan Township General Fund Health Insurance GA, SC & SH	\$6,998.41
Total G/A Fund			\$33,432.07
R & B Fund			
	10/6/2011	Waukegan Township General Fund Health Insurance	\$1,423.53
Total R & B Fund			\$1,423.53
Town Fund			
	10/6/2011	Health Insurance - All Vendors June Health Insurance Premiums	\$36,507.39
	10/3/2011	Petty Cash Petty Cash Reimb. - misc.	\$171.14
	9/23-10/6	Client Payments - RRR Payments made on behalf of RRR Clients	\$79.97
Total Town Fund			\$36,758.50

Total all checks paid prior to board meeting \$80,911.61

Action Items:

Supervisor Jones requested a motion for the approval of a proposed Partnership with the City of North Chicago for the purpose of General Assistance, employment and Senior Citizens Services. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the naming the Park Place art room the Charlotte Lenarsic Room. Motion by Trustee Willms, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements:

Trustee Francis wanted to remind the Board to hand in their conference class questionnaire in order to receive credit hours in which a certificate will be granted. Also that the Township will receive a plaque once officials have logged in 70 hours of classes. Both Trustee Francis and Trustee Johnson have received a certificate for their completion of Continuing Education.

Comments/Concerns-Trustees:

Trustee Willms asked for an update on the Assessors office. Supervisor Jones said that she was unable to reach him and he is now out of town.

Trustee Francis presented the Township with a \$22.00 donation collected by Mr. Francis for the Walk for Seniors.

Trustee McBride and the Board thanked Supervisor Jones for the new name tag.

Supervisor Jones offered Inside/Out newsletter to the Board to distribute to their churches and clubs, to ask Deputy Clerk Edwards for copies.

Supervisor Jones said that she will be leaving to Washington D.C to participate in the Jobs and Justice March.

The Board sang Happy Birthday to Trustee Francis.

There being no further business to come before the Board, Supervisor Jones adjourned the October 13, 2011 meeting at 6:25 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk