

# WAUKEGAN TOWNSHIP BOARD MEETING

## September 12, 2011

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Monday, September 12, 2011.

The meeting was called to order at 5:31 p.m. by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Johnson led the Members in prayer.

**ROLL CALL:** Trustee Percy L. Johnson, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Deputy Clerk Demond D. Edwards. **Absent:** Assessor Pat Morris, Highway Commissioner Mike Hewitt.

Attorney John Joanem was seated at 5:37 p.m.  
Trustee Katherine Rothwell-Francis was seated at 5:40 p.m.  
Trustee Jeff McBride was seated at 5:41 p.m.

Supervisor Jones called for a motion to approve the Agenda for the September 12, 2011 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the August 25, 2011 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Johnson, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Cash-on-Hand as of September 1, 2011. Motion by Trustee Willms, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report  
as of September 1, 2011

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	173,506.99	78054.22 to IMRF (due to)
	NorStates Money Market	888,573.83	
	Illinois Funds	290,669.27	
*New	No. Chicago Comm Bank	245,000.00	
<b>Total Town Fund</b>		<b>\$1,597,750.09</b>	
General Assistance Fund	First Midwest Checking	76,008.60	
	First Midwest Bank M/M	150,248.03	
	Illinois Funds	44,288.32	
<b>Total General Assistance</b>		<b>\$270,544.95</b>	

IMRF/FICA Fund	First Midwest Bank	23,456.02
	First Midwest Bank M/M	250,219.23
	Illinois Funds	127,102.91
<b>Total IMRF/FICA Fund</b>		<b>\$400,778.16</b>
Senior Fund	NorStates Financial	153,060.03
	NorStates Money Market	270,337.10
	First Midwest Money Market	40,151.02
	Illinois Funds	43,973.25
<b>Total Senior Fund</b>		<b>\$507,521.40</b>
<b>Total General Township Funds</b>		<b>2,776,594.60</b>
Road & Bridge	NorStates Financial	117,473.16
<b>Total Road &amp; Bridge</b>		<b>\$117,473.16</b>

PPRT Taxes Received since last report -

Town - \$18,175.43

R&B - \$2,724.06

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$90,788.44 for Town and \$13,606.99 for R & B

Town RE Tax - 9/1/11 \$134,139.88  
**Total received to date \$772,392.01**

GA RE Taxes - 7/21/11 \$114,355.24  
**Total received to date \$658,469.89**

IMRF/FICA RE Taxes - \$27,302.81  
**Total received to date \$157,212.53**

SEN'R RE Taxes - \$119,894.94  
**Total received to date \$690,368.09**

R&B RE Taxes - \$16,914.49  
**Total received to date \$80,532.69**

Supervisor Jones acknowledged citizens present; None.

**Supervisors Report:**

**Highway Commissioner's Report:** None.

**Assessor's Report:** None.

**Executive Session:** None.

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll

period ending August 26, 2011 in the amount of \$89,525.00. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$8,457.76 Invoices for G/A Fund/Staben Center in the amount of \$2,293.62; Invoices for G/A Fund/Staben House in the amount of \$1,500.32; Invoices for Town Fund/Assessor’s Office in the amount of \$2,350.47 Invoices for Road and Bridge / Highway Department in the amount of \$2,046.83; Invoices for Senior Fund/Park Place in the amount of \$21,339.02; Invoices for Senior Fund/Gift Shoppe in the amount of \$338.72; Invoices for Home Sweet Home in the amount of \$2,168.79. Motion by Francis, second by McBride for the approval of submitted invoices. **Discussion:** **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after August 11<sup>th</sup> Board Meeting in the amount of \$83,373.25. Motion by Trustee Francis, seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
September 11, 2011**

The following is a list of bills that were paid after the board meeting of August 25, 2011, but before the meeting September 12, 2011

	Purpose	Payee	Amount
<b>Senior Fund</b>			
8/31/2011		<b>Waukegan Township General Fund</b>	\$9,297.51
	Health Insurance HSH & PP		
9/1/2011		<b>NAACP Education Fund</b>	\$500.00
	Ramsey Lewis Tickets (for seniors)		
<b>Total Senior Fund</b>			<b>\$9,297.51</b>
<b>G/A Fund</b>			
8/26-9/12		<b>General Assistance Client Payments</b>	\$26,433.66
	Payments made on behalf of GA Clients		
8/31/2011		<b>Waukegan Township General Fund</b>	\$6,998.41
	Health Insurance GA, SC & SH		
<b>Total G/A Fund</b>			<b>\$33,432.07</b>
<b>R &amp; B Fund</b>			
8/31/2011		<b>Waukegan Township General Fund</b>	\$1,423.53
	Health Insurance		
<b>Total R &amp; B Fund</b>			<b>\$1,423.53</b>
<b>Town Fund</b>			
8/31/2011		<b>Health Insurance - All Vendors</b>	\$37,982.25

	June Health Insurance Premiums	
9/6/2011	Township Officials of IL	\$1,207.89
	2011-12 Dues	
8/26-9/12	Client Payments - RRR	\$30.00
	Payments made on behalf of RRR Clients	
<b>Total Town Fund</b>		<b>\$39,220.14</b>
Total all checks paid prior to board meeting		\$83,373.25

**Action Items:**

Supervisor Jones requested a motion for the approval 2010 – 2011 Audit Report as presented. Motion by Trustee Willms, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of Recommendation for Staff Termination of James Jensen. Motion by Trustee Willms, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**New Business:** None.

**Old Business:** None.

**Announcements:** None.

**Comments/Concerns-Trustees:**

There being no further business to come before the Board, Supervisor Jones adjourned the September 12, 2011 meeting at 6:35 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**