

WAUKEGAN TOWNSHIP BOARD MEETING

August 11, 2011

The Regular meeting of the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, August 11, 2011.

The meeting was called to order at 5:30 PM by Supervisor Patricia Jones and was followed by the Pledge of Allegiance. Trustee Frances led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Deputy Clerk Demond D. Edwards. **Absent:** Assessor Pat Morris, Highway Commissioner Mike Hewitt

Supervisor Jones called for a motion to approve the Agenda for the August 11, 2011 Waukegan Township Board Meeting. Motion by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the July 28, 2011 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Cash-on-Hand as of August 5, 2011. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of August 5, 2011

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	114,747.96	
	NorStates Money Market	1,133,573.83	
	Illinois Funds	368,723.49	
Total Town Fund		\$1,617,045.28	
General Assistance Fund	First Midwest Checking	10,962.89	
	First Midwest Bank M/M	210,248.03	
	Illinois Funds	44,288.32	
Total General Assistance		\$265,499.24	
IMRF/FICA Fund	First Midwest Bank	14,952.84	
	First Midwest Bank M/M	250,219.23	
	Illinois Funds	49,048.69	
Total IMRF/FICA Fund		\$314,220.76	

Senior Fund	NorStates Financial	81,023.41
	NorStates Money Market	270,337.10
	First Midwest Money Market	55,151.02
	Illinois Funds	43,973.25
Total Senior Fund		\$450,484.78
Total General Township Funds		
		2,647,250.06
Road & Bridge	NorStates Financial	148,437.28
Total Road & Bridge		\$148,437.28

15,000.00 to Taxi chkg

PPRT Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$72,613.01 for Town and \$10,882.93 for R & B

Town RE Tax - 7/21/11 \$13,989.53
Total received to date \$618,366.81

GA RE Taxes - 7/21/11 \$11,926.18
Total received to date \$527,162.27

IMRF/FICA RE Taxes - \$2,847.43
Total received to date \$125,862.27

SEN'R RE Taxes - \$12,503.92
Total received to date \$552,699.55

R&B RE Taxes - \$1,763.99
Total received to date \$77,969.16

Supervisor Jones acknowledged citizens present; None.

Supervisors Report:

Highway Commissioner's Report:

Assessor's Report: None.

Executive Session: None.

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending July 29, 2011 in the amount of \$93,091.93. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$6,005.84 Invoices for G/A Fund/Staben Center in the amount of \$2,738.85; Invoices for G/A Fund/Staben House in the amount of \$2,567.20; Invoices for Town Fund/Assessor's Office in the amount of \$6,903.45 Invoices for Road and Bridge / Highway Department in the amount of \$30,828.73; Invoices for Senior Fund/Park Place in the amount of \$21,962.60; Invoices for Senior Fund/Gift Shoppe in the amount of \$302.42; Invoices for Home Sweet Home in the amount of \$2,754.36. Motion by Francis, second by McBride for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after June 28th Board Meeting in the amount of \$95,778.56. Motion by Trustee Johnson, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
August 11, 2011**

The following is a list of bills that were paid after the board meeting of July 28, 2011, but before the meeting August 11, 2011

	Purpose	Payee	Amount
Senior Fund			
8/8/2011		Waukegan Township General Fund	\$9,297.51
	Health Insurance HSH & PP		
Total Senior Fund			\$9,297.51
G/A Fund			
7/29-8/10		General Assistance Client Payments	\$24,836.45
	Payments made on behalf of GA Clients		
8/8/2011		Waukegan Township General Fund	\$6,998.41
	Health Insurance GA, SC & SH		
Total G/A Fund			\$31,834.86
R & B Fund			
7/29/2011		IL Director of Employment Security	\$485.24
	2nd Qtr Unemployment Tax		
8/8/2011		Waukegan Township General Fund	\$1,423.53
	Health Insurance		
Total R & B Fund			\$1,908.77
Town Fund			
8/8/2011		Health Insurance - All Vendors	\$39,457.11
	June Health Insurance Premiums		
7/29/2011		IL Director of Employment Security	\$12,957.88
	2nd Qtr Unemployment Tax - All Depts		

8/3/2011	Gilberto Soto	\$61.21
	Reimb. for cash paid for float supplies	
8/4/2011	Mike's Pizza	\$138.25
	Investing in Youth funding	
7/29-8/10	Client Payments - RRR	\$122.97
	Payments made on behalf of RRR Clients	
Total Town Fund		\$52,737.42

Total all checks paid prior to board meeting \$95,778.56

Supervisor Jones requested a motion for the approval of agenda item #16, Emergency Bills submitted for the August 11th Board Meeting in the amount of \$822.00. Motion by Trustee McBride, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Emergency Payments
Board Meeting of 8/11/11**

The following is a list of bills that were submitted after our cutoff but must be approved at the meeting of August 11, 2011

Date	Purpose	Payee	Acct No.	Amount
Senior Fund				
Total Senior Fund				\$0.00
Town				
7/28/2011		NATaT		
	Early Bird conference fee (3)			\$822.00
Total Town				\$822.00
G/A Fund				
Total G/A Fund				\$0.00
Gift Shop				
Total Gift Shop				\$0.00
Road & Bridge Fund				
Total Road & Bridge				\$0.00
IMRF Fund				
IMRF Fund				\$0.00
Total All Funds				\$822.00

Action Items:

Supervisor Jones requested a motion for the approval of the IRS Mileage Rate. Motioned by Trustee Francis, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business: None.

Old Business: None.

Announcements: None.

Comments/Concerns-Trustees:

There being no further business to come before the Board, Supervisor Jones adjourned the August 11, 2011 meeting at 6:30 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk