

WAUKEGAN TOWNSHIP BOARD MEETING

April 28, 2011

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, April 28 2011.

The meeting was called to order at 5:35 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Clerk Rose M. Staben led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond Edwards. **Absent:** Assessor Pat Morris.

Highway Commissioner Mike Hewitt was seated at 5:38 p.m.

Supervisor Jones called for a motion to approve the Agenda for the April 28, 2011 Waukegan Township Board Meeting. Motion by Trustee Francis, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the April 12, 2011 Waukegan Township Board Meeting. Motion by Trustee McBride, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Present:** Trustee Willms. **Motion carried.**

Supervisor Jones called for a motion to approve the Cash-on-Hand as of April 6, 2011. Motion by Trustee Francis, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of April 21, 2011

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	39,203.09	
	NorStates Money Market	882,328.89	50000.00 to Ckg 4-20
	Illinois Funds	368,660.90	
Total Town Fund		\$1,290,192.88	
General Assistance Fund	First Midwest Checking	40,919.06	
	First Midwest Bank M/M	20,208.26	60000 TO CKG 4/20
	Illinois Funds	119,272.76	
Total General Assistance		\$180,400.08	

IMRF/FICA Fund	First Midwest Bank	24,247.70	
	First Midwest Bank M/M	220,127.76	15000.00 to chg 4/15
	Illinois Funds	49,040.39	
Total IMRF/FICA Fund		\$293,415.85	
Senior Fund	NorStates Financial	15,118.87	
	NorStates Money Market	22,871.88	40000.00 to chkg 4.15
	First Midwest Money Market	145,123.78	15000.00 to taxi 4/20
	Illinois Funds	43,965.80	
Total Senior Fund		\$227,080.33	
Total General Township Funds		1,991,089.14	
Road & Bridge	NorStates Financial	112,319.17	
Total Road & Bridge		\$112,319.17	

PPRT Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$507,163.99 for Town and \$151,056.35 for R & B

Town RE Tax -

Total received to date **\$1,107,947.61**

GA RE Taxes -

Total received to date **\$1,195,705.84**

IMRF/FICA RE Taxes -

Total received to date **\$244,991.72**

SEN'R RE Taxes -

Total received to date **\$1,107,947.61**

R&B RE Taxes -

Total received to date **\$154,982.35**

Supervisor Jones acknowledged citizens present; None.

Supervisors Report:

Supervisor Jones distributed the Waukegan Township Scholarship portfolios for the only two recipients, Emily Vukovich and Spencer F. Whitson. Supervisor Jones asked the Board to make recommendations for future scholarship applications.

Supervisor Jones distributed information for the Coast2Coast Rx Card dated April 7, 2011. The card will be available to the general public at no charge for prescription discounts which is in conjunction with the Illinois Public Pension Fund Association. The company will provide prescription discount cards with Waukegan Township's

name in print. An agreement will be submitted and the company will do a press release to announce the cards.

Supervisor Jones distributed the proposal from Meeting Essentials By Design, Inc. for the new Park Place Database up-grade in the amount of \$7,480.00.

Supervisor Jones mentioned the Community Action Project rally held on April 20, 2011. A News Sun article titled "CAP protests threatened cuts" was provided in the Board packet. Supervisor Jones asked Clerk Staben to expound on the event. Clerk Staben said that the event was well attended with many supporters, agency employees and citizens who have used the services provided by CAP. Supervisor Jones thanked Deputy Clerk Edwards for coordinating the seniors in attendance at the event.

Supervisor Jones distributed a Sun-Times news paper article titled "County Minority Leaders Call for Status Quo Remap" in reference to the Illinois Redistricting Hearing. This was one of 15 local public hearings planned by the Special House Committee on Redistricting. Supervisor Jones made a presentation on the maintenance of both State and Federal that represent the citizens of Waukegan and North Chicago, that at this time there is no Latino representation on the County and Federal level and that we need to enhance the status quo where there will be more representation from the minorities.

Supervisor Jones mentioned that on April 29, 2011 the Park Place 20th Anniversary committee will be meeting at GoJo's restaurant at 9:30 a.m. and invited the Board to attend.

Supervisor Jones distributed the Infinity and Beyond interviewing training dates for the year. A wrap up meeting was held today. That at this time 9 individuals have been placed with employment. General Assistance clients are now required to participate with the Infinity and Beyond training. The employment specialist, Johnnie Jenkins, is doing an excellent job with seeking new employers and currently is communicating with a company that will be interviewing 6 prospects in Lake Forest. The interviewing facilitators continue to provide their service at no cost to the Township. Trustee Francis asked for an explanation of Infinity and Beyond. Supervisor Jones said that Ms. Jenkins' main role is to seek employment for ex-offenders. There was a company that wanted to hire 15 people and 13 of them couldn't get past the interview session because of a lack of interview skills and conduct like answering their cell phones and texting during the interview session. The employer pointed this out to Ms. Jenkins and the interviewing training was developed. Trustee Willms asked what type of jobs are provided. Supervisor Jones said that they are labor jobs with full benefits at an average of \$9.00 per hour. Trustee McBride asked what were some of the companies. Supervisor Jones said that many are new but that one is similar to Good Will and she will provide Trustee McBride with a list. That we are soliciting for Jiffy Lube, Subway and others.

Supervisor Jones distributed the Lake County Township Officials May 5, 2011 meeting agenda. A meeting will be held at Warren Township Center at 6:30 p.m. The Government Consolidation Bill 173 will be on the agenda. Supervisor Jones asked Trustee Willms if he will be interested in attaining his position as a committee member. Trustee Willms replied with a yes. Supervisor Jones said that we should all be in agreement to review all the layers of government and to view how we can make adjustments. She encouraged the Board to contact their Senators and members of the House and to ask them not to vote for Senate Bill 173 which will introduce an eight member panel that will then make the decision of which government agencies will go and which ones will be consolidated.

Supervisor Jones mentioned about eliminating Outside Agency Request stating that it is impossible to honor all agency requests and at this point we are in need of funds. Supervisor Jones will consult with Attorney Joanem about creating a document.

Supervisor Jones mentioned that April 29, 2011 will be the celebration of Arbor Day at 10:00 p.m. held at the Waukegan Park District. Members from the Staben Center will be participating on behalf of the Waukegan Township and asked the Board to feel free to attend.

Supervisor Jones mentioned that the Black Chamber of Commerce will be providing a bus ride on May 3, 2011 to rally and lobby the Legislators about jobs. The bus will be leaving from Mount Zion Church located at 409 Wainlow Avenue departing at 6:00 p.m. and returning at 11:30 p.m.

Supervisor Jones thanked Deputy Clerk Edwards for serving as moderator of the April 12, 2011 Township Annual Town Meeting.

Supervisor Jones mentioned that CAP will be having a Rib Cook Off on May 7, 2011 and Deputy Clerk Edwards will be a chef for the cook off.

Supervisor Jones mentioned the That's Entertainment Cast party will be on May 7, 2011 at Green Town at 9:30 p.m. The cost will be \$10.00 for guest and \$5.00 for cast members.

Highway Commissioner's Report.

Commissioner Hewitt said that we have been fortunate with good weather compared to some of the Southern states. There have been two drainage issues in the last two years with water flooding over onto the road. That the property owner next to one of these flood spots maybe considering giving its lot to the highway department or Township so that it can be used as a retention pond which would eliminate the road flooding.

Assessor's Report. None.

Executive Session.

Personnel – 5ILCS 120/2 (C1)

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending March 25, 2011 in the amount of \$78,570.43. Motion by Trustee Johnson, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$15,460.54; Invoices for G/A Fund/Staben Center in the amount of \$1,079.88; Invoices for G/A Fund/Staben House in the amount of \$1,268.01; Invoices for Town Fund/Assessor's Office in the amount of \$8,530.40; Invoices for Road and Bridge / Highway Department in the amount of \$8,044.50; Invoices for Senior Fund/Park Place in the amount of \$11,280.34; Invoices for Senior Fund/Gift Shoppe in the amount of \$63.27; Invoices for Home Sweet Home in the amount of \$801.33. Motion by Trustee Francis, seconded by Trustee Johnson for the approval of submitted invoices. **Discussion:** Trustee Willms questioned Town bill page 2, item Patricia Stern/WKRS in the amount of \$150.00. Supervisor Jones replied that it was for the That's Entertainment advertisement. Trustee Willms questioned Town bill page 3, item What U Need Is in the amount of \$275.00. Supervisor Jones replied that it was for the That's Entertainment E Blast advertisement. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after April 12th Board Meeting in the amount of \$29,636.68. Motion by Trustee Francis seconded by Trustee Johnson . **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
April 28, 2011**

The following is a list of bills that were paid after the board meeting of April 12, 2011, but before the meeting April 28, 2011

Purpose	Payee	Amount
Senior Fund		
4/26/2011	Gurnee Post Office Bulk Mail	\$1,570.02
	Postage for May Newsletter	
Total Senior Fund		\$1,570.02
G/A Fund		
4/18/2011	Genesee Theatre	\$1,000.00
	Payment for 50 tickets sold	

4/12-4/26	General Assistance Client Payments	\$26,562.29
	payments made on behalf of GA clients	
Total G/A Fund		\$27,562.29
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
4/14/2011	Jeff McBride	\$246.94
	Mileage - TOI Topics Day	
4/19/2011	Petty Cash	\$174.43
	Misc. reimbursements	
4/12-4/28	RRR - Client Payments	\$83.00
	Payments made on behalf of RRR program	
Total Town Fund		\$504.37
Total all checks paid prior to board meeting		\$29,636.68

Action Items:

Supervisor Jones requested a motion for the approval of the Coast2Coast Rx Card agreement. Motion by Trustee Willms, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Meeting Essentials By Design, Inc for the database up-grade in the amount of \$7,480.00. Motion by Trustee McBride, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Scholarship applicants Emily Vukovich and Spencer F. Whitson. Motion by Trustee Johnson, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Cooperative Extension assistance in the amount \$1,500.00. Motion by Trustee McBride, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business. None.

Old Business. None.

Announcements. None.

Trustee Johnson mentioned that the Annual Women's Spring Brunch will be held on April 30, 2011 at 10:00 a.m. at the New Hope Missionary Baptist Church.

Comments/Concerns–Trustees. None.

There being no further business to come before the Board, Supervisor Jones adjourned the April 28, 2011 meeting at 6:38p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk