

WAUKEGAN TOWNSHIP BOARD MEETING

April 12, 2011

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Park Place Senior Center located at 414 South Lewis Avenue, Waukegan, Illinois on Tuesday, April 12 2011.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell–Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Clerk Rose M. Staben, Assessor Pat Morris, Highway Commissioner Mike Hewitt, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond Edwards. **Excused:** Trustee Charles “Chuck” Willms.

Supervisor Jones called for a motion to approve the Agenda for the April 12, 2011 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the March 24, 2011 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Cash-on-Hand as of April 6, 2011. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of April 6, 2011

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	85,832.97	
	NorStates Money Market	932,328.89	230049.73 from chkg
	Illinois Funds	368,660.90	
Total Town Fund		\$1,386,822.76	
General Assistance Fund	First Midwest Checking	93,645.04	
	First Midwest Bank M/M	80,208.26	60000 TO CKG 3/10
	Illinois Funds	119,272.76	
Total General Assistance		\$293,126.06	
IMRF/FICA Fund	First Midwest Bank	2,073.83	
	First Midwest Bank M/M	250,127.76	
	Illinois Funds	49,040.39	

Total IMRF/FICA Fund		\$301,241.98
Senior Fund	NorStates Financial	14,096.08
	NorStates Money Market	62,871.88
	First Midwest Money Market	160,123.78
	Illinois Funds	43,965.80
Total Senior Fund		\$281,057.54
Total General Township Funds		2,262,248.34
Road & Bridge	NorStates Financial	96,259.03
Total Road & Bridge		\$96,259.03

15000.00 to taxi 3/24

PPRT Taxes Received since last report - 4/6/11

Town - \$108,852.15

R&B - \$32,421.09

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$507,163.99 for Town and \$151,056.35 for R & B

Town RE Tax -

Total received to date \$1,107,947.61

GA RE Taxes -

Total received to date \$1,195,705.84

IMRF/FICA RE Taxes -

Total received to date \$244,991.72

SEN'R RE Taxes -

Total received to date \$1,107,947.61

R&B RE Taxes -

Total received to date \$154,982.35

Supervisor Jones acknowledged citizens present; None.

Supervisors Report:

Supervisor Jones welcomed back Trustee McBride and Clerk Staben from their trip to Springfield for the TOI Topics Day Conference. Supervisor Jones mentioned the Senate Bill 1926 and asked Trustee McBride to expound on it. Trustee McBride mentioned that he has heard about the Townships of Illinois possibly closing. Supervisor Jones said that the Bill is about the consolidation of all local government services and not only about Townships and that at this time Illinois has the highest number of government services. Trustee McBride mentioned that the Bill's purpose is to review duplicated services and that there will be an eight man panel that will be investigating the various government services. Trustee McBride mentioned the meeting with the Senator Terry Link during the conference. Trustee McBride stated that he told Senator Link that he challenged anyone to compare to Waukegan

Township concerning the services Waukegan Township provides. Trustee Johnson asked if this was the same Bill that Senator Link was on TV talking about regarding diminishing or closing Townships and that the TV news was reporting on a certain group of Township Trustees that were receiving free medical during the difficult economical times. Supervisor Jones said that it is about looking at all government services. Supervisor Jones distributed an article from the Daily Herald dated April 10, 2011 titled "Township Leaders' Benefits" in reference to Township Officials health care coverage. Supervisor Jones said that there is a need to refine what we are doing and at the same time we will champion the cause for the need of the Township government and that Senate Bill 1926 will be incorporated under Senate Bill 173.

Supervisor Jones mentioned the Waukegan Township Annual Report for Fiscal Year 3/1/10 - 2/28/11. To name a few of the senior activities, it was reported that 3568 seniors received transportation, 6075 seniors attended wellness workshops and 1789 seniors benefited from support services. Supervisor Jones said that with the Staben Center and Staben House we are uniquely different with offering transitional housing for men, women and children. The Township provides programs that are going over and beyond the state and national statistics with its success rate. That in the year of 2010 to 2011 General Assistance has seen 6594 individuals of which 747 are new cases, 466 are reopened cases and the 5381 are on going cases. That we live in the 9th largest city in the state of Illinois and there are not enough activities for our youth. Trustee Johnson said that the Park District can't provide enough activities for the youth and can't do it alone and that there are children that would be left out if it weren't for the grass root type of activities that are being provided. Supervisor Jones asked the Board to review the Annual Report which will be distributed at the Annual Town Meeting.

Supervisor Jones distributed the Waukegan Township & Coalition to Reduce Recidivism "To Infinity and Beyond" workshop participants list. The workshop is a mandate for the General Assistance clients and will provide interviewing skills and techniques for job success. The facilitators are volunteers and there is no cost to the Township. The goal is to remove individuals from General Assistance and move them into the work force.

Supervisor Jones distributed the interviewing training dates for "To Infinity and Beyond" and asked the Board to encourage anyone who would be appropriate to sit in with the job skills training.

Supervisor Jones mentioned the Township Scholarships and provided the Trustees with the applicant's application forms. Action will be taken at the following Board Meeting.

Supervisor Jones mentioned the Identity Protection Policy 2nd Reading.

Supervisor Jones distributed a News Sun article dated April 5, 2011 titled "Senior Stroll" covering the Pre-Kick off Walk for Seniors.

Supervisor Jones distributed a News Sun article dated March 30, 2011 titled "Lifesaving Screenings" covering the National Kidney Disease Awareness Month screening held at Park Place.

Supervisor Jones distributed a letter from the National Kidney Foundation of Illinois dated April 12, 2011 enclosing the results of the screening and thanked the Township for inviting them to serve the community.

Supervisor Jones distributed photos of the children from the Hair Cut Initiative program. There were 18 students yesterday and there will be more on Monday to receive hair cuts.

Supervisor Jones mentioned the 20th Anniversary for Park Place. A list of 39 individuals was distributed. These individuals have been active with Park Place since its conception and a breakfast will be prepared for them. Supervisor Jones asked the Board if they know of any other individuals who should be part of the list to please forward their names. Celebration for the 20th Anniversary will take place from January to December of 2012.

Supervisor Jones mentioned the Eddie Washington Center for Men will hold its ribbon cutting on June 7, 2011 at 11:00 a.m.

Supervisor Jones mentioned the Staben Center Graduation. Trustee Johnson said it was simply wonderful and was impressed with the clients and their participation with the graduation program. Trustee Francis said it was the best. Trustee McBride said what he liked that it was a team effort and it was great to have many individuals from the community support the graduates.

Highway Commissioner's Report.

Commissioner Hewitt said that he is ordering the street signs to comply with the State Mandate. He also said that he is preparing to cut grass and work on some drainage projects.

Assessor's Report.

Assessor Morris mentioned that the assessment will be increased by 2%. He also mentioned that he has received many emails regarding the Senate Bill 1926. That there are actually two Bills, one is Senator Link's Bill that will form a commission of eight people of which none of them can be elected officials of a local government agency. Then there will be another House Bill that forms a commission of 17 or 18 people to do the same and 3 or 4 will be local elected officials. Supervisor Jones said that we need to keep open communication with our Senator.

Executive Session.

Personnel – 5ILCS 120/2 (C1)
 Litigation – 5ILCS 120/ 2 (C11)

Supervisor Jones requested a motion for the approval of agenda item #13, Payroll period ending March 25, 2011 in the amount of \$77,429.63. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$17,908.94; Invoices for G/A Fund/Staben Center in the amount of \$4,003.01; Invoices for G/A Fund/Staben House in the amount of \$4,024.65; Invoices for Town Fund/Assessor’s Office in the amount of \$3,054.83; Invoices for Road and Bridge / Highway Department in the amount of \$211.08; Invoices for Senior Fund/Park Place in the amount of \$23,302.15; Invoices for Senior Fund/Gift Shoppe in the amount of \$1,141.60; Invoices for Home Sweet Home in the amount of \$2,132.19. Motion by Trustee Francis, second by Trustee Johnson for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones.. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #15, Paid Bills submitted after March 24th Board Meeting in the amount of \$100,751.58. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
 April 12, 2011**

The following is a list of bills that were paid after the board meeting of March 24, 2011, but before the meeting April 12, 2011

Purpose	Payee	Amount
Senior Fund		
4/6/2011	Waukegan Township General Fund	\$10,541.49
	Health Insurance HSH & PP	
Total Senior Fund		\$10,541.49
G/A Fund		
3/25-4/11	General Assistance Client Payments	\$39,644.75
	Payments made on behalf of GA Clients	
4/6/2011	Waukegan Township General Fund	\$7,028.01
	Health Insurance GA, SC & SH	
Total G/A Fund		\$46,672.76
R & B Fund		
4/6/2011	Waukegan Township General Fund	\$1,423.53

	Health Insurance 4/6/2011	Cities of Waukegan, No Chicago & Park City	\$4,439.45
		PPRT Tax Proration - March	
Total R & B Fund			\$5,862.98
Town Fund			
	4/6/2011	Health Insurance - All Vendors	\$36,545.48
		March Health Insurance Premiums	
	4/1/2011	Rose Stabin	\$124.25
		Travel Exp - Springfield	
	4/1/2011	Jeff McBride	\$124.25
		Travel Exp - Springfield	
	4/7/2011	Illinois Dept of Employment Security	\$736.45
		2010 Payroll Taxes	
	3/25-4/11	Client Payments - RRR	\$143.92
		Payments made on behalf of RRR Clients	
Total Town Fund			\$37,674.35
Total all checks paid prior to board meeting			\$100,751.58

Action Items:

Supervisor Jones requested a motion for the approval of Personnel Recommendations of Tasha Scott as Office Clerk/Home Sweet Home and LaQuana King as General Office Clerk/Full Time as presented. Motion by Trustee McBride, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of Identity Protection Policy as presented. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business. None.

Old Business. None.

Announcements. None.

Comments/Concerns–Trustees. None.

There being no further business to come before the Board, Supervisor Jones adjourned the March 24, 2011 meeting at 6:38p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk