

## **WAUKEGAN TOWNSHIP BOARD MEETING**

### **September 23, 2010**

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, September 23, 2010.

The meeting was called to order at 5:30 p.m. by Clerk Rose M. Staben. Followed by the Pledge of Allegiance, Trustee Percy L. Johnson led the Members in prayer.

**ROLL CALL:** Trustee Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond D. Edwards **Excused:** Highway Commissioner Mike Hewitt. **Absent:** Assessor Pat Morris.

Supervisor Patricia Jones was seated at 5:55 p.m.

Clerk Staben called for a motion to appoint Senior Trustee Katherine Rothwell-Francis to preside as acting chairperson for the Waukegan Township Board Meeting of September 23, 2010. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms. **Nays:** None. **Motion carried.**

Trustee Francis called for a motion to approve the Agenda for the September 23, 2010 Waukegan Township Board Meeting. Motion by Trustee Willms, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms. **Nays:** None. **Motion carried.**

Trustee Francis acknowledged citizens present;

Johnny Johnson, 2540 N Frolic Ave, Waukegan, Illinois 60087 of the Waukegan Police Department. Mr. Johnson presented the Board with an overview of the Police Department programs provided to the community.

#### **Supervisors Report:**

Supervisor Jones distributed photos from the Walk for Seniors event for the Board to view.

Supervisor Jones mentioned the Legislative Breakfast and offered the Board to see the surveys that were completed scoring the event. The scores were high and several individuals offered to help with the future events. Some comments were made about using a different location, that the parking was congested and that it should be

conducted at a larger facility. Supervisor Jones thanked Trustee Francis, Trustee Willms and Clerk Staben for attending the event. Trustee Francis commented that the event went well and that she didn't find it to be crowded. Supervisor Jones mentioned that the committee will meet next week to wrap up and will be preparing a report to send to the Legislators to inform them of the comments and the areas of concerns and feed back.

Supervisor Jones mentioned the Coalition to Reduce Recidivism Luncheon to be held on October 15, 2010 at the Ramada Inn. The life and legacy of the late State Representative Eddie Washington will be honored. The money from the luncheon along with the dues that the agencies and members pay goes to support Township clients cost for their uniforms, identification cards, auto repairs, auto gasoline, covers transportation cost for prison visits and other purposes. Trustee Francis asked how much was the membership fee. Supervisor Jones replied that the fee is \$320.00.

Supervisor Jones mentioned the Hispanic Heritage Celebration to be held on October 15, 2010 at the Puerto Rican Society for 6:00 p.m. The local Latino contributors will be recognized. There will be vendors with displays and about 200 people are expected to attend the event, the cost to attend will be \$8.00 per person. Clerk Staben was invited to display her works of art.

Supervisor Jones mentioned that the Township will be participating in the Waukegan High School Homecoming Parade on September 25, 2010 and invited the Board to participate.

Supervisor Jones mentioned the new Holiday Schedule for 2011.

Supervisor Jones asked Trustee McBride to comment on his trip to Washington D.C. Trustee McBride mentioned that the work shops were different and this year there was a discussion on farm land. He attended the work shop that discussed the Community Development Block Grant, C.D.B.G. and discovered that the grant is not only available only to the elderly for home improvements and that the grant can be used for various programs such as social activities. Also, mentioned that he has some ideas for fund raising. Supervisor Jones mentioned that the Township receives grant money from the city of Waukegan for the lawn maintenance program.

Supervisor Jones mentioned that the new bingo night started on September 16, 2010 and generated \$320.00. The money will cover the cost of future Park Place activates.

Supervisor Jones mentioned the donation request from the Waukegan High School Athletic Booster Club. At this time the Township has paid a membership fee in the amount \$250.00 and with this membership the Township is mentioned in their monthly news letter, receives 2 Go Bulldogs banners, 4 membership gift tickets and 4 season passes to their home games. The athletic department is in great need of equipment. Trustee Johnson suggested we donate towards their new score board. Supervisor Jones said that we will look into what the cost would be.

Supervisor Jones distributed a letter from the Waukegan Port District Board, provided by Hank Bogdala of the Waukegan Port District. The letter was in reference for a possible passenger cruise line venture in the area of Waukegan and the in the cities of Chicago, Kenosha and Milwaukee.

Supervisor Jones mentioned the Cash-on-Hand Report as of September 15, 2010.

Waukegan Township Cash-on-Hand Report  
as of September 15, 2010

<b>Fund</b>	<b>Bank</b>	<b>Balance</b>
Town Fund	NorStates Financial	643,113.53
	Illinois Funds	968,258.49
<b>Total Town Fund</b>		<b>\$1,611,372.02</b>
General Assistance Fund	First Midwest Bank	650,287.31
	Illinois Funds	19,241.31
<b>Total General Assistance</b>		<b>\$669,528.62</b>
IMRF/FICA Fund	First Midwest Bank	151,869.19
	Illinois Funds	298,787.27
<b>Total IMRF/FICA Fund</b>		<b>\$450,656.46</b>
Senior Fund	NorStates Financial	598,534.92
	Illinois Funds	93,907.19
<b>Total Senior Fund</b>		<b>\$692,442.11</b>
<b>Total General Township Funds</b>		<b>3,423,999.21</b>
Road & Bridge	NorStates Financial	91,998.78
<b>Total Road &amp; Bridge</b>		<b>\$91,998.78</b>

Taxes Received since last report -

Town - \$

R&B - \$

For the states fiscal year of 7/1/10-6/30/11 we received a total of  
\$77,043.81 for Town and \$22,947.13 for R & B

Town RE Tax - 9/9/10	\$88,086.36
<b>Total received to date</b>	<b>\$954,631.72</b>

GA RE Taxes - 9/9/10	\$337,232.75
<b>Total received to date</b>	<b>\$1,027,246.12</b>

IMRF/FICA RE Taxes - 9/9/10	\$19,477.84
<b>Total received to date</b>	<b>\$211,090.18</b>

SEN'R RE Taxes - 9/9/10	\$88,086.36
<b>Total received to date</b>	<b>\$954,631.72</b>

R&B RE Taxes - 9/9/10	\$12,321.53
<b>Total received to date</b>	<b>\$133,535.37</b>

**Highway Commissioner's Report.** None.

Highway Commissioner Mike Hewitt called and informed Supervisor Jones that his father in law had a heart attach and he will be unable to attend the Board Meeting. Supervisor Jones said that the Township will be sending their condolences.

**Assessor's Report.** None.

**Executive Session.** None.

Supervisor Jones requested a motion for the approval of agenda item #11, Payroll period ending August 27, 2010 in the amount of \$79,831.99. Motion by Trustee Willms, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #12, approval of the following invoices: Invoices for Town Fund in the amount of \$7,197.49; Invoices for G/A Fund/Staben Center in the amount of \$2,910.67; Invoices for G/A Fund/Staben House in the amount of \$177.72; Invoices for Town Fund/Assessor's Office in the amount of \$10,096.39; Invoices for Road and Bridge / Highway

Department in the amount of \$10,289.58; Invoices for Senior Fund/Park Place in the amount of \$7,759.58; Invoices for Senior Fund/Gift Shoppe in the amount of \$23.75; Invoices for Home Sweet Home in the amount of \$2,218.44. Motion by Trustee Francis, seconded by Trustee Johnson for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, Paid Bills submitted after September 13, 2010 Board Meeting in the amount of \$16,114.47. Motion by Trustee Francis, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
23-201013, 010**

The following is a list of bills that were paid after the board meeting of September 13, 2010, but before the meeting September 23, 2010

Purpose	Payee	Amount
<b>Senior Fund</b>		
9/17/2010	<b>Marantha Foundation</b>	\$200.00
	20 tix for seniors to Genesee Theater	
<b>Total Senior Fund</b>		<b>\$200.00</b>
<b>G/A Fund</b>		
9/14-9/23	<b>General Assistance Client Payments</b>	\$13,357.58
	Payments made on behalf of GA Clients	
<b>Total G/A Fund</b>		<b>\$13,357.58</b>
<b>IMRF &amp; Fica Fund</b>		
		<b>\$0.00</b>
<b>R &amp; B Fund</b>		
		<b>\$0.00</b>
<b>Town Fund</b>		
9/16/2010	<b>Sound Works</b>	\$300.00
	Sound System - Legislative Breakfast	
9/16/2010	<b>IL Beach State Park</b>	\$2,086.00
	Legislative Breakfast	
9/14-9/23	<b>RRR Program - Client Payments</b>	\$170.89
	Kmart & Secretary of State	
<b>Total Town Fund</b>		<b>\$2,556.89</b>

Total all checks paid prior to board meeting \$16,114.47

**Action Items:**

Supervisor Jones requested a motion for the approval of the 2010 Holiday Schedule. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

### **New Business.**

Supervisor Jones asked Trustee McBride to expound on his fund raiser T-shirts. Trustee McBride said that the Stop the Violence in the Community event will be held on September 25, 2010, from 10:00 a.m. to 4:00 p.m. The T-shirts logo will say "Don't Ignore What You See It's Up To You To Make The Change". The Township provided the 70 T-shirts.

**Old Business.** None.

### **Announcements.**

Trustee Johnson mentioned that New Hope Missionary Baptist Church will be having their Men's Day on September 26, 2010 at 4:00 p.m.

Trustee Francis mentioned that Mr. Francis will be participating in the walk for the Literacy Volunteers of Lake County on October 2, 2010 and is seeking pledges for the event.

### **Comments/Concerns-Trustees.**

Trustee McBride mentioned that the Carmen Buckner School once didn't have a marquee. That he and several others including Mr. Joanem provided the funds for the school marquee it now has.

Trustee Willms commented that he was questioned why was the Legislative Breakfast held in the city of Zion. That there a several facilities in the city of Waukegan where the event can take place and at the me time generate sales tax dollars for the city of Waukegan. Supervisor Jones replied that it has been requested to take place west and south of Waukegan. That Waukegan tax dollars do not pay for the event, the event is paid with the co-sponsors dollars, there were close to 50 co-sponsors. As the facilitators the Township organizes the event and can encourage for the event to take place in Waukegan. Next week there will be a wrap up meeting and Supervisor Jones will discus rotating the event.

Trustee Willms commented that the Park Place September 16, 2010 bingo night might be in violation of the Senior Tax Levy Fund. He said that there were non-residents and people of all ages. He said that the Senior Citizen Service Fund should not be used to sponsor bingo games or other functions that would be open to non residents and anyone under the age of 55 years old. Also, said that we should currently have 3 bingo licenses and requested a copy of the approved referendum document that was voted on approving the 3 bingo licenses. Supervisor Jones said

that the bingo licenses are posted on the wall at Park Place and will provide Trustee Willms with a copy of the referendum. Also, that the Park Place does have non residents every day attending their programs and that most of their volunteers that help to operate Park Place are non residents.

There being no further business to come before the Board, Supervisor Jones adjourned the September 23, 2010 meeting at 6:34 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**