

## **WAUKEGAN TOWNSHIP BOARD MEETING**

### **September 13, 2010**

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Monday, September 13, 2010.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Katherine Rothwell-Francis led the Members in prayer.

**ROLL CALL:** Trustee Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond D. Edwards **Absent:** Assessor Pat Morris, Highway Commissioner Mike Hewitt.

Supervisor Jones called for a motion to approve the Agenda for the September 13, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes as presented for the August 26, 2010 Waukegan Township Board Meeting. Motion by Trustee Willms, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones acknowledged citizens present; None.

#### **Supervisors Report:**

Supervisor Jones distributed a News Sun article, dated September 13, 2010. The article highlighted the Walk for Seniors event held on Saturday. In spite of the rainy day the event was a success. A thank you went to Trustee Francis, Trustee Johnson, Trustee Willms, and Clerk Staben for participating and an additional thank you to Trustee Willms for his donation towards the event. To date \$21,000.00 has been raised, with a goal set for \$35,000.00. The final totals will be presented at the following Board Meeting.

Supervisor Jones distributed a flyer for 2010 Legislative Breakfast, set for September 17, 2010. An article will be placed in the News Sun on Tuesday and Wednesday mentioning the event to boost the attendance. At this time there is 120 plus person registered and about 40 Co-Sponsors.

Supervisor Jones distributed a report from Lake County Area Project, dated September 13, 2010. The L.C.A.P. requested a donation in order to provide transportation to children and adults to the Lincoln Park Zoo in Chicago. The Township made a donation in the amount \$424.00 for the cost of one bus.

Supervisor Jones distributed a letter from Court Appointed Special Advocates for Children, dated August 16, 2010. C.A.S.A is requesting a donation of \$1,000.00 in order to continue the advocacy services to the abused and neglected children of Lake County. Attorney Joanem mentioned that he once worked with C.A.S.A. and that the information and the services that C.A.S.A. provide to the court is invaluable to a child's case. Trustee Willms pointed out that the C.A.S.A. is having their Fall Fund Raiser "C.A.S.A. Blanca" at the Westin Chicago North Shore in Wheeling on November 13, 2010.

Supervisor Jones mentioned that Clerk Staben will be teaching a Salsa Dance Class at Park Place on Tuesdays as of September 14, 2010.

Supervisor Jones mentioned that she will be meeting with Mayor Rockingham to offer him the same opportunity in North Chicago that is being offered to Waukegan, to cut the lawns in the needed areas for next year.

Supervisor Jones distributed a letter from the Waukegan High School Athletic Booster Club requesting a donation of \$250.00. This will be discussed at the following Board Meeting.

Supervisor Jones mentioned that there will be a survey in the October News Letter which will give the community to respond on the \$700,000.00 Park Place Expansion. The results will be presented at a Public Forum.

Supervisor Jones mentioned the Cash-on-Hand Report as of September 8, 2010.  
Waukegan Township Cash-on-Hand Report  
as of September 8, 2010

<b>Fund</b>	<b>Bank</b>	<b>Balance</b>	Ins/outs
Town Fund	NorStates Financial Illinois Funds	598,660.47 968,258.49	
<b>Total Town Fund</b>		<b>\$1,566,918.96</b>	
General Assistance Fund	First Midwest Bank Illinois Funds	628,707.84 19,241.31	
<b>Total General Assistance</b>		<b>\$647,949.15</b>	
IMRF/FICA Fund	First Midwest Bank Illinois Funds	137,841.63 298,787.27	
<b>Total IMRF/FICA Fund</b>		<b>\$436,628.90</b>	
Senior Fund	NorStates Financial Illinois Funds	544,176.32 93,907.19	15,000 to Taxi Fund 8/19
<b>Total Senior Fund</b>		<b>\$638,083.51</b>	

<b>Total General Township Funds</b>		<b>3,289,580.52</b>
Road & Bridge	NorStates Financial	90,011.47
<b>Total Road &amp; Bridge</b>		<b>\$90,011.47</b>

Taxes Received since last report -

Town - \$

R&B - \$

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$77,043.81 for Town and \$22,947.13 for R & B

Town RE Tax - 8/19 & 9/2/10	\$312,481.72
<b>Total received to date</b>	<b>\$866,545.36</b>

GA RE Taxes - 8/19 & 9/2	\$337,232.75
<b>Total received to date</b>	<b>\$932,182.62</b>

IMRF/FICA RE Taxes - 8/19 & 9/2/10	\$69,096.62
<b>Total received to date</b>	<b>\$191,612.34</b>

SEN'R RE Taxes - 8/19 & 9/2	\$312,481.72
<b>Total received to date</b>	<b>\$866,545.36</b>

R&B RE Taxes - 8/19 & 9/2	\$43,710.34
<b>Total received to date</b>	<b>\$121,213.84</b>

**Highway Commissioner's Report.** None.

**Assessor's Report.** None.

**Executive Session.** None.

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending August 27, 2010 in the amount of \$89,270.29. Motion by Trustee Francis, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$13,755.51; Invoices for G/A Fund/Staben Center in the amount of \$8,452.78; Invoices for G/A Fund/Staben House in the amount of \$4,249.42; Invoices for Town Fund/Assessor's Office in the amount of \$1,397.98; Invoices for Road and Bridge / Highway Department in the amount of \$8,736.47; Invoices for Senior Fund/Park Place in the amount of \$12,388.50; Invoices for Senior Fund/Gift Shoppe in the amount of \$35.68; Invoices for Home Sweet Home in the amount of \$1,428.50. Motion by Trustee Willms, seconded by Trustee Francis for the approval of

submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, Paid Bills submitted after August 26, 2010 Board Meeting in the amount of \$75,197.83. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills**  
**Board Meeting of September 13, 010**

The following is a list of bills that were paid after the board meeting of August 26, 2010, but before the meeting September 13, 2010

Purpose	Payee	Amount
<b>Senior Fund</b>		
8/31/2010	<b>Waukegan Township General Fund</b>	\$6,748.84
	Health Insurance HSH & PP	
9/8/2010	<b>Bank of America</b>	\$360.17
	Summer Youth Program	
<b>Total Senior Fund</b>		<b>\$7,109.01</b>
<b>G/A Fund</b>		
8/27-9/13	<b>General Assistance Client Payments</b>	\$27,794.56
	Payments made on behalf of GA Clients	
9/8/2010	<b>Bank of America</b>	\$1,400.00
	For Pace Bus Company - GA Bus Passes	
8/31/2010	<b>Waukegan Township General Fund</b>	\$6,542.78
	Health Insurance GA, SC & SH	
<b>Total G/A Fund</b>		<b>\$35,737.34</b>
<b>IMRF &amp; Fica Fund</b>		
		<b>\$0.00</b>
<b>R &amp; B Fund</b>		
8/31/2010	<b>Waukegan Township General Fund</b>	\$1,597.75
	Health Insurance	
<b>Total R &amp; B Fund</b>		<b>\$1,597.75</b>
<b>Town Fund</b>		
8/31/2010	<b>Health Insurance - All Vendors</b>	\$29,232.58
	Aug. Premiums - all depts.	
8/27-9/13	<b>Payments made on behalf of RRR clients</b>	\$463.15
	Kmart , Sec of State & Pace Bus	
9/2/2010	<b>Universal Soul Circus</b>	\$634.00
	Boys & Girls Club Agency Grant	
8/31/2010	<b>First Student</b>	\$424.00

Transp. for LCAP agency grant

**Total Town Fund**

**\$30,753.73**

Total all checks paid prior to board meeting

\$75,197.83

**Action Items:**

Supervisor Jones requested a motion for the approval of the Outside Agency Request for CASA in the amount of \$1,000.00. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**New Business.** None.

**Old Business.**

Trustee Willms requested the agenda and the list of attendees for the North Chicago Public Forum held on August 23, 2010.

Trustee Willms said that at the August 26, 2010 Board Meeting Supervisor Jones revised the current Investment Policy, making a change on page 4, from Illinois Public Treasure Investment Pool to Illinois Fund. That the Board should have a revised Investment Policy with the above changes. Supervisor replied that was the revised Investment Policy.

**Announcements.**

Trustee Johnson mentioned that the New Hope Missionary Baptist Church will be holding their Annual Men's Day on September 26, 2010 with the celebration at 4:00.p.m.

Trustee McBride mentioned that the North Shore Church of Christ will be holding their pastor Anniversary on September 25, 2010.

**Comments/Concerns-Trustees.**

Trustee Willms said that this year the Walk for Senior hot dogs was a big hit.

There being no further business to come before the Board, Supervisor Jones adjourned the September 13, 2010 meeting at 5:57 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**