

WAUKEGAN TOWNSHIP BOARD MEETING October 28, 2010

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, October 28, 2010.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Katherine Rothwell-Francis led the Members in prayer.

ROLL CALL: Trustee Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond D. Edwards **Excused:** Highway Commissioner Mike Hewitt. **Absent:** Assessor Pat Morris.

Trustee Johnson left the meeting at 7:14 p.m.

Supervisor Jones called for a motion to approve the Agenda for the October 28, 2010 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes as presented for the October 14, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones acknowledged citizens present;

Ron Ashlaw Basketball Coach from Waukegan High School addressed the Board with a donation request to purchase warm up traveling suits for the basketball team. He distributed a letter from Rick Larsen of the American Outfitters dated October 27, 2010 stating the cost of \$77.50 per suit.

Supervisors Report:

Supervisor Jones introduced Marty Williams, Director of Park Place. Mrs. Williams presented the Board with the survey results regarding the Park Place Expansion. There were 7,000 surveys sent to Township residents and 73 residents replied with more being received. Trustee Willms requested a copy of the survey.

Supervisor Jones introduced Ted Haug of Legat Architects. Mr. Haug presented the Board with an update of the Park Place Expansion showing the different proposed

options. Mr. Haug will be meeting with on November 2, 2010 with Gregg Petry and Wayne Motley of the Waukegan Park District to show the proposed plans. Trustee Willms mentioned that he has asked in the past if the cost of the building requires updating the heating, air conditioning and electrical service. Mr. Haug replied that he wasn't sure about the electrical service. That at this time they are only covering the schematics design. Once they get the authorization from the Park District then the engineers will be called in for the next phase. Trustee Willms asked if there will be additional bathrooms. Mr. Haug replied that he has to investigate about the additional bathrooms which would be a potential added cost. Trustee Willms asked if the estimated cost for this project is under \$700,000.00. Mr. Haug replied yes including his fees. Supervisor Jones said that this is just a proposal and the most economical. If there are any dollars left over the Township will ask the State of Illinois if the left over can be used for furniture.

Supervisor Jones introduced Nancy Netherton, Financial Manager. Mrs. Netherton distributed the Waukegan Township Cash-on-Hand Report as of October 28, 2010 showing changes and balances of the Town Fund, General Assistance Fund, IMRF/FICA Fund, and Senior Fund.

Supervisor Jones mentioned that the That's Entertainment 2011 production will take place at the Genesee Theater on May 7, 2011. Attorney Joanem and Nancy Netherton met with General Manager Gary Spenser of the Genesee Theater to review the contract. There will be some changes in favor of the production including a ticket fee reduction. Trustee Willms asked what is the rental cost. Attorney Joanem replied, \$5,000.00. Mrs. Netherton mentioned that the use of the Genesee Theater will be cheaper than what was paid to use the Trapp Auditorium since the sound equipment is now included in the \$5,000.00 cost. Trustee McBride inquired as to whether past musicals had made a profit. Supervisor Jones responded that all previous musicals had been in the black and that the That's Entertainment 2010 gross proceeds are \$17,251.60 and that included the sale of close to 600 tickets. The 2011 production goal of ticket sales will be 1000 tickets. Ticket distribution will be sold through Ticket Master. Audition will start on January 17 and 18, 2011 with a morning and evening audition, Clerk Staben will be in charge of the Set Design.

Supervisor Jones distributed a letter from Joseph Bove dated October 14, 2010 regarding the Vision Care Policy # 20506. The rates will remain the same for Employees at \$9.48 and Employee with Dependents at \$20.80.

Supervisor Jones mentioned the Pace Vehicle. The Township contacted Pace about leasing a second Pace Vehicle, mean while a proposal will be prepared.

Supervisor Jones distributed the Art Bus proposal, dated October 15, 2010 printed by Soulsight. An Art Bus Ribbon Cutting will take place on October 30, 2010 at 10:30 a.m. held at Bonnie Brook Country Club in conjunction with the Waukegan ExChange Annual Breakfast. There is a goal to raise \$3,000.00 for the Art Bus, currently there is close to \$800.00. Trustee McBride asked if the Art Bus will be utilized for tutoring children. Supervisor Jones replied that the idea is a good one but that we must first get the bus functioning and safe. As for tutoring there are still many matters to deal with. According to school district if we conduct a tutoring

program on the Art Bus the tutors will have to be paid certified teachers. The Art Bus committee meets every other Thursday.

Supervisor Jones mentioned the Ribbon Cutting held on October 27, 2010 for the Waukegan Housing Authority computer room. There will be instructors to teach the residents.

Supervisor Jones mentioned the HUBZone meeting was held at the Great Lake Navel Base.

Supervisor Jones mentioned the TOI Conference and distributed the packets to the Board Members.

Supervisor Jones distributed the Personnel – 2nd Reading.

Supervisor Jones mentioned the Coalition to Reduce Recidivism Luncheon.

Supervisor Jones mentioned the October birthdays of Trustee Katherine Rothwell-Francis and Clerk Rose Staben.

Supervisor Jones mentioned the Cash-on-Hand Report as of September 15, 2010.

Waukegan Township Cash-on-Hand Report
as of October 25, 2010

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Financial	808,007.76	
	Illinois Funds	968,258.49	
Total Town Fund		\$1,776,266.25	
General Assistance Fund	First Midwest Bank	643,626.16	
	Illinois Funds	19,241.31	
Total General Assistance		\$662,867.47	
IMRF/FICA Fund	First Midwest Bank	171,350.29	
	Illinois Funds	298,787.27	
Total IMRF/FICA Fund		\$470,137.56	
Senior Fund	NorStates Financial	628,247.92	
	Illinois Funds	93,907.19	
Total Senior Fund		\$722,155.11	
Total General Township Funds		3,631,426.39	
Road & Bridge	NorStates Financial	123,554.89	
Total Road & Bridge		\$123,554.89	

Taxes Received since last report - October 8, 2010

Town - \$ 131,199.08

R&B - \$ 39,077.01

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$208,242.89 for Town and \$62,024.14 for R & B

Town RE Tax - 10/21/10	\$23,965.47
Total received to date	\$1,066,121.51

GA RE Taxes - 10/21/10	\$25,863.72
Total received to date	\$1,150,566.78

IMRF/FICA RE Taxes - 10/21/10	\$5,299.30
Total received to date	\$235,743.04

SEN'R RE Taxes - 10/21/10	\$23,965.47
Total received to date	\$1,066,121.51

R&B RE Taxes - 10/21/10	\$3,352.42
Total received to date	\$149,130.76

Highway Commissioner's Report. None.

Assessor's Report. None.

Executive Session. Personnel – 5ILCS 120/2 (C1).

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending October 22, 2010 in the amount of \$79,232.71. Motion by Trustee Johnson seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$11,455.07; Invoices for G/A Fund/Staben Center in the amount of \$1,390.50; Invoices for G/A Fund/Staben House in the amount of \$1,606.02; Invoices for Town Fund/Assessor's Office in the amount of \$9,975.90; Invoices for Road and Bridge / Highway Department in the amount of \$706.23; Invoices for Senior Fund/Park Place in the amount of \$13,304.05; Invoices for Senior Fund/Gift Shoppe in the amount of \$398.00; Invoices for Home Sweet Home in the amount of \$863.48. Motion by Trustee McBride, seconded by Trustee Francis for the approval of submitted invoices. **Discussion:** Trustee Willms asked what was the cost of the Hispanic Heritage meal. Supervisor Jones replied that the cost was \$8.00 per plate. Trustee Willms commented on the Town Fund page 3, Louie's Building Manteca Supplies says \$36.00, should be a different description. Supervisor Jones said that she would look into it. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, Paid Bills submitted after October 14, 2010 Board Meeting in the amount of \$18,964.00.

Motion by Trustee McBride, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
Board Meeting of October 28, 2010**

The following is a list of bills that were paid after the board meeting of October 14, 2010, but before the meeting October 28, 2010

Purpose	Payee	Amount
Senior Fund		
Total Senior Fund		\$0.00
G/A Fund		
10/15-10/27	General Assistance Client Payments Payments made on behalf of GA Clients	\$18,964.00
Total G/A Fund		\$18,964.00
IMRF & Fica Fund		
Total IMRF & Fica Fund		\$0.00
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
Total Town Fund		\$0.00

Total all checks paid prior to board meeting \$18,964.00

**Emergency Payments
Board Meeting of 10/28/10**

The following is a list of bills that were submitted after our cutoff but must be approved at the meeting of October 28, 2010

Date	Purpose	Payee	Acct No.	Amount
	Senior Fund			
	Total Senior Fund			\$0.00
	Town			
		John Joanem & Associates		\$1,800.00
	Total Town			\$1,800.00
	G/A Fund			
	Total G/A Fund			\$0.00
	Gift Shop			
	Total Gift Shop			\$0.00
	Road & Bridge Fund			
	Total Road & Bridge			\$0.00
	IMRF Fund			
	IMRF Fund			\$0.00

Total All Funds **\$1,800.00**

Action Items: Supervisor Jones requested a motion for the approval of \$1,350.00 to be paid to the American Outfitters for the Waukegan High School Basketball team suits. Motion by Trustee McBride, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motioned carried.**

New Business. None.

Old Business. None.

Announcements. None.

Comments/Concerns-Trustees.

Trustee Willms requested a copy of the North Chicago Forum. Supervisor Jones said a copy will be provided to him.

There being no further business to come before the Board, Supervisor Jones adjourned the October 14, 2010 meeting at 7:35 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk