

WAUKEGAN TOWNSHIP BOARD MEETING October 14, 2010

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, October 14, 2010.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond D. Edwards **Excused:** Clerk Rose Staben, Highway Commissioner Mike Hewitt. **Absent:** Assessor Pat Morris.

Supervisor Jones called for a motion to approve the Agenda for the October 14, 2010 Waukegan Township Board Meeting. Motion by Trustee Willms, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes as presented for the September 13, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes as presented for the September 23, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones acknowledged citizens present – there were none;

Supervisors Report:

Supervisor Jones mentioned the Coalition to Reduce Recidivism Luncheon on Friday, October 15, 2010 at the Ramada Inn. Trustee Francis & Trustee Johnson will attend. As of the Township Meeting we have over 130 RSVPs.

Supervisor Jones mentioned the Hispanic Heritage Celebration to be held Friday, October 15, 2010 at the Puerto Rican Society starting at 6:30pm. The Township has been in contact with the Police Department and Clerk Motley to help with the flow of traffic and parking. We will have shuttle service available from Parking Lot F.

Supervisor Jones mentioned That's Entertainment Musical which is slated to be held at the Genesee Theater on May 7, 2010. The cost will be comparable to what we currently pay to have it at the Waukegan High School Trapp Auditorium, \$5,300.00 which covers the facility and the sound system. We will also have to pay a surcharge of \$1.00 per ticket. But we will also be able to sell tickets through Ticket Master. We are currently in talks with Robert Pressley in regards to the Directorship. A proposed meeting has been set for October 27th at 12:00pm.

Supervisor Jones mentioned that Trustee Katherine Rothwell Francis's birthday is October 9th.

Supervisor Jones mentioned the proposal for a fee at the Park Place Center for non-residents. This is up for discussion and a representative from the Senior Service Committee will be on hand at the October 28th meeting to bring more information to this discussion. Trustee Willms confirmed that this would only affect those 55 and older. Trustee Francis mentioned that there are other agencies that have implemented fees for residents and non residents. Trustee Johnson requested that we continue open dialogue on this matter. A survey was completed that shows that a good portion of those who frequent the Park Place Center do not reside within the Township.

Supervisor Jones mentioned the Expansion Survey which was included in the Park Place October Newsletter. We will discuss the findings of the survey in our November meeting.

Supervisor Jones mentioned meeting with Ted Haug, Legat Architect, taking into consideration the public forums from North Chicago & Waukegan. Trustee Willms inquired about borrowing money for the completion of Park Place in the sum of \$3,500,000.00 dollars. Supervisor Jones stated that there was never a discussion or plan to borrow any money for the renovations or upgrades at the Park Place Center. All plans on the table would work well within the budget of the \$700,000.00 grant that we would receive from the state.

Supervisor Jones mentioned that the Township Officials of Illinois conference. We are slated to receive an award and to present.

Supervisor Jones distributed the 2011 Township Board Meeting schedule.

Supervisor Jones distributed a letter from CASA thanking the Township for its donation made.

Supervisor Jones distributed quotes for our Accidental Death and Dental information from Joe Bove, whom will meet with the Supervisor Jones and Ana sometime in November.

Supervisor Jones distributed Resolutions 10-20 Oxford House, 10-22 Greater Faith, 10-23 Dennis Taylor, 10-24 Pastor Terry Atwater and 10-25 World Communion Sunday.

Supervisor Jones mentioned the Cash-on-Hand Report as of September 15, 2010.

Waukegan Township Cash-on-Hand Report
as of October 7, 2010

| Fund | Bank | Balance | Ins/outs |
|-------------------------------------|---------------------|-----------------------|----------|
| Town Fund | NorStates Financial | 698,905.99 | |
| | Illinois Funds | 968,258.49 | |
| Total Town Fund | | \$1,667,164.48 | |
| General Assistance Fund | First Midwest Bank | 674,755.42 | |
| | Illinois Funds | 19,241.31 | |
| Total General Assistance | | \$693,996.73 | |
| IMRF/FICA Fund | First Midwest Bank | 168,798.58 | |
| | Illinois Funds | 298,787.27 | |
| Total IMRF/FICA Fund | | \$467,585.85 | |
| Senior Fund | NorStates Financial | 634,946.01 | |
| | Illinois Funds | 93,907.19 | |
| Total Senior Fund | | \$728,853.20 | |
| Total General Township Funds | | 3,557,600.26 | |
| Road & Bridge | NorStates Financial | 91,339.48 | |
| Total Road & Bridge | | \$91,339.48 | |

Taxes Received since last report -

Town - \$

R&B - \$

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$77,043.81 for Town and \$22,947.13 for R & B

Town RE Tax - 9/23/10 \$87,524.32
Total received to date \$1,042,156.04

GA RE Taxes - 9/23/10 \$94,456.94
Total received to date \$1,124,703.06

IMRF/FICA RE Taxes - 9/23/10 \$19,353.56
Total received to date \$230,443.74

SEN'R RE Taxes - 9/23/10 \$87,524.32
Total received to date \$1,042,156.04

R&B RE Taxes - 9/23/10 \$12,242.97
Total received to date \$145,778.34

Highway Commissioner's Report. None.

Assessor's Report. None.

Executive Session. Personnel – 5ILCS 120/2 (C1).

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending September 24, 2010 in the amount of \$78,701.97. Motion by Trustee Johnson, seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending October 8, 2010 in the amount of \$82,221.09. Motion by Trustee Francis, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$12,449.13; Invoices for G/A Fund/Staben Center in the amount of \$1,534.61; Invoices for G/A Fund/Staben House in the amount of \$2,886.68; Invoices for Town Fund/Assessor's Office in the amount of \$4,554.47; Invoices for Road and Bridge / Highway Department in the amount of \$8,535.69; Invoices for Senior Fund/Park Place in the amount of \$13,604.09; Invoices for Senior Fund/Gift Shoppe in the amount of \$588.78; Invoices for Home Sweet Home in the amount of \$324.72. Motion by Trustee Johnson, seconded by Trustee McBride for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, Paid Bills submitted after September 23, 2010 Board Meeting in the amount of \$73,675.19. Motion by Trustee McBride, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
Board Meeting of October 14, 2010**

The following is a list of bills that were paid after the board meeting of September 23, 2010, but before the meeting October 14, 2010

| Purpose | Payee | Amount |
|--------------------------|----------------------------------------------------------------------------|-------------------|
| Senior Fund | | |
| 10/1/2010 | Waukegan Township General Fund Health Insurance HSH & PP | \$6,748.84 |
| 9/27/2010 | Woman's Health Foundation Womans Health Fair/Dinner | \$75.00 |
| Total Senior Fund | | \$6,823.84 |
| G/A Fund | | |
| 9/23-10/14 | General Assistance Client Payments Payments made on behalf of GA | \$28,289.00 |

| Clients | | |
|----------------------------------------------|-----------------------------------------------------------|--------------------|
| 10/1/2010 | Waukegan Township General Fund | \$6,542.78 |
| | Health Insurance GA, SC & SH | |
| Total G/A Fund | | \$34,831.78 |
| IMRF & Fica Fund | | \$0.00 |
| R & B Fund | | |
| 10/1/2010 | Waukegan Township General Fund | \$1,169.59 |
| | Health Insurance | |
| Total R & B Fund | | \$1,169.59 |
| Town Fund | | |
| 10/1/2010 | Health Insurance - All Vendors | \$29,232.58 |
| | Sept. Premiums - all depts. | |
| 9/24-10/14 | Payments made on behalf of RRR clients | \$95.00 |
| | Kmart , Sec of State & Pace Bus | |
| 10/8/2010 | Bank of America | \$587.40 |
| | Trustee Travel - Washington DC and Conf | |
| 10/12/2010 | North Chicago Exchange Club | \$935.00 |
| | Harlem Ambassador Event Tickets – 145 Children / 21 Adult | |
| Total Town Fund | | \$30,849.98 |
| Total all checks paid prior to board meeting | | \$73,675.19 |

Supervisor Jones requested a motion for the approval of agenda item #15A, 2011 Township Board Meeting Dates. Motion by Trustee Francis, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action Items:

Supervisor Jones requested a motion for the approval of agenda item#15B, Resolutions 10-20, 10-22, 10-23, 10-24 and 10-25. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business. None.

Old Business. None.

Announcements. None.

Comments/Concerns-Trustees.

Trustee Willms mentioned that a letter from the Park District and Youth Build L.C. dated September 24, 2010 was given to him on October 14, 2010. The letter was

inviting him to an October 4, 2010 event. That in the future he would appreciate being contacted when his mail is sent. Supervisor Jones apologized for the lateness and said that it will not happen again.

Trustee Willms mentioned that he attended a Senior Citizens Service Committee Expansion meeting on June 2, 2010 and has not been notified of any other meetings. Supervisor Jones replied that he will be notified of any future meetings and that this will not happen again.

Trustee Willms asked to view the Legislative Breakfast survey that was mentioned at the September 23, 2010 Board Meeting. Supervisor Jones replied that the Board will see the surveys when they all become available.

Trustee Willms requested a copy of the Legat Architect proposal for the Park Place Expansion, that he misplaced the copy he received at the last Board Meeting, requested a copy of the Agenda and Attendance list for the Park Place Expansion Forum held in North Chicago, requested a copy of the revised Investment Policy containing the changes and a copy of the Referendum document regarding the Senior Citizens Service Fund. Supervisor Jones replied that a copy of the above will be provided to him and that the attorney will attempt to locate a copy of the Referendum document.

There being no further business to come before the Board, Supervisor Jones adjourned the October 14, 2010 meeting at 6:45 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk