

WAUKEGAN TOWNSHIP BOARD MEETING

November 22, 2010

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Monday, November 22, 2010.

The meeting was called to order at 5:35 p.m. by Clerk Rose M. Staben. Followed by the Pledge of Allegiance, Trustee McBride led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Highway Commissioner Mike Hewitt. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond Edwards. **Excused:** Supervisor Patricia Jones, Trustee Percy L. Johnson. **Absent:** Assessor Pat Morris.

Attorney John Joanem was seated at 5:38 p.m.
Highway Commissioner Mike Hewitt was seated at 5:40 p.m.

Clerk Staben called for a motion to appoint Senior Trustee Katherine Rothwell-Francis to preside as acting chairperson for the Waukegan Township Board Meeting of November 22, 2010. Motion by Trustee Willms, seconded by Trustee McBride. **Ayes:** Trustee McBride, Trustee Willms, Trustee Francis. **Nay:** None. **Motion carried.**

Trustee Francis called for a motion to approve the Agenda for the November 22, 2010 Waukegan Township Board Meeting. Motion by Trustee Willms, second by Trustee McBride. **Ayes:** Trustee McBride, Trustee Willms, Trustee Francis. **Nays:** None. **Motion carried.**

Trustee Francis called for a motion to approve the Minutes for the November 10, 2010 Waukegan Township Board Meeting. **Discussion:** Attorney Joanem said that more time was needed to look over the minutes since there was a short time between meetings and asked that the minutes be held over to the December 9, 2010 Board Meeting.

Trustee Francis called for a motion to approve the Cash-on-Hand as of November 16, 2010. Motion by Trustee Willms, seconded by Trustee McBride. **Ayes:** Trustee McBride, Trustee Willms, Trustee Francis. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report
as of November 16, 2010

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	180,422.03	
	NorStates Money Market	1,000,000.00	
	Illinois Funds	468,488.99	
Total Town Fund		\$1,648,911.02	
General Assistance Fund	First Midwest Checking	33,121.47	

	First Midwest Bank M/M	5,000,008.22	
	Illinois Funds	19,249.87	
Total General Assistance		\$5,052,379.56	
IMRF/FICA Fund	First Midwest Bank	114,970.87	
	First Midwest Bank M/M	250,002.74	
	Illinois Funds	49,020.83	
Total IMRF/FICA Fund		\$413,994.44	
Senior Fund	NorStates Financial	92,015.30	15,000 to Taxi Acct
	NorStates Money Market	250,000.00	
	First Midwest Money Market	250,000.00	
	Illinois Funds	43,948.26	
Total Senior Fund		\$635,963.56	
Total General Township Funds		7,751,248.58	
Road & Bridge	NorStates Financial	113,092.31	
Total Road & Bridge		\$113,092.31	

Taxes Received since last report -

Town - \$

R&B - \$

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$208,242.89 for Town and \$62,024.14 for R & B

Town RE Tax -

Total received to date \$1,066,121.51

GA RE Taxes -

Total received to date \$1,150,566.78

IMRF/FICA RE Taxes -

Total received to date \$235,743.04

SEN'R RE Taxes -

Total received to date \$1,066,121.51

R&B RE Taxes -

Total received to date \$145,778.34

Trustee Francis acknowledged citizens present;

Dwight Kerney of 2101 Lorraine # 8, Waukegan, Illinois 60087 representing the Waukegan Chiefs Youth Football Association requested a Team Sponsorship. The team will be attending a tournament in St. Louis this up coming week-end.

Supervisors Report:

Trustee Francis asked Ana Albarran, Human Resources Manager to address the Board regarding Insurance Coverage. Mrs. Albarran distributed a Township/City/County Health Insurance outline. The outline listed the various Townships and their contributions to employee insurance. Currently the Waukegan Township PPO is 80% Township with 20% Employee and the HMO is 85% Township with 15% Employee.

Trustee Francis mentioned that the Coalition to Reduce Recidivism met last week.

Trustee Francis mentioned the Staben House will hold its Open House on December 10, 2010 at 11:00 a.m. to 1:00 p.m. and invited the Board to attend the event.

Trustee Francis mentioned that the Senior Retreat was held last week.

Trustee Francis mentioned that the Staben Center Musical will be held on November 27, 2010 at Antioch Baptist Church on 517 Helmholtz Ave. in Waukegan and invited the Board to support the event.

Highway Commissioner's Report.

Commissioner Mike Hewitt mentioned that they are preparing for the winter and the possible up coming storm. All the street signs will be changed to high intensity signs by year 2012. The old signs will be donated to the City of Waukegan.

Assessor's Report. None.

Executive Session.

Personnel-5ILCS 120/2 (C1)

Trustee Francis requested a motion for the approval of agenda item #13, Payroll period ending November 19, 2010 in the amount of \$75,609.42. Motion by Trustee Willms , seconded by Trustee McBride. **Ayes:** Trustee McBride, Trustee Willms, Trustee Francis. **Nays:** None. **Motion carried.**

Trustee Francis requested a motion for the approval of agenda item #14, approval of the following invoices: Invoices for Town Fund in the amount of \$4,703.43; Invoices for G/A Fund/Staben Center in the amount of \$1,920.18; Invoices for G/A Fund/Staben House in the amount of \$432.98; Invoices for Town Fund/Assessor's Office in the amount of \$10,220.57; Invoices for Road and Bridge / Highway Department in the amount of \$4,621.71; Invoices for Senior Fund/Park Place in the amount of \$9,429.83; Invoices for Senior Fund/Gift Shoppe in the amount of \$279.35; Invoices for Home Sweet Home in the amount of \$2,007.57. Motion by Trustee Willms, second by Trustee McBride for the approval of submitted invoices. **Ayes:** Trustee McBride, Trustee Willms, Trustee Francis. **Nays:** None. **Motion carried.**

Trustee Francis requested a motion for the approval of agenda item #15, Paid Bills submitted after November 10th Board Meeting in the amount of \$20,631.58. Motion by Trustee Willms, seconded by Trustee McBride. **Ayes:** Trustee McBride, Trustee Willms, Trustee Francis. **Nays:** None. **Motion carried.**

Paid Bills
Board Meeting of November 22, 2010

The following is a list of bills that were paid after the board meeting of November 10, 2010, but before the meeting November 22, 2010

Purpose	Payee	Amount
Senior Fund		
Total Senior Fund		\$0.00
G/A Fund		
11/13-11/22	General Assistance Client Payments	\$20,059.38
	Payments made on behalf of GA Clients	
Total G/A Fund		\$20,059.38
IMRF & Fica Fund		
		\$0.00
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
11/17/2010	Payments made on behalf of RRR clients	\$572.20
	Kmart	
Total Town Fund		\$572.20

Total all checks paid prior to board meeting \$20,631.58

Action Items:

Trustee Francis requested a motion for the approval to keep the same Insurance Percentages used last year, 80% PPO Township with 20% PPO Employee and 85% HMO Township with 15% Employee. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee McBride, Trustee Willms, Trustee Francis. **Nays:** None. **Motion carried.**

Trustee Francis requested a motion for the approval of granting a Retroactive Payroll Payment to the employee Marc Jones in the amount of \$900.00 for his extra work in the Earnfare program. Motion by Trustee Willms, second by Trustee McBride. **Ayes:** Trustee McBride, Trustee Willms, Trustee Francis. **Nays:** None. **Motion carried.**

Trustee McBride requested a motion for the approval of granting the Waukegan Chiefs Youth Football Association the Team Sponsorship in the amount of \$250.00 with the Supervisors discretion. Motion by Trustee McBride, second by Trustee Willms. **Ayes:** Trustee McBride, Trustee Willms, Trustee Francis. **Nays:** None. **Motion carried.**

New Business.

Trustee McBride mentioned the Waukegan Chiefs Youth Football Association request for sponsorship for their St. Louis tournament. That we grant them a Team Sponsorship in the amount of \$250.00. Trustee Francis recommended that we leave the discretion to the Supervisor.

Old Business. None.

Announcements. None.

Comments/Concerns-Trustees.

Trustee McBride asked when will the turkeys be distributed. Mr. Edwards responded that they will be distributed tomorrow and will be handed out to those that signed up for one in October. There will be 100 baskets handed out. Trustee McBride requested a basket for a family. Mr. Edwards suggested that the family come to the township tomorrow between 2:00 p.m. and 3:00 p.m. for any possible left over baskets.

There being no further business to come before the Board, Trustee Francis adjourned the November 22, 2010 meeting at 6:32.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk