

WAUKEGAN TOWNSHIP BOARD MEETING

May 27, 2010

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, May 27, 2010.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Marc Jones Special Service Manager, Deputy Clerk Demond D. Edwards. **Excused:** Highway Commissioner Mike Hewitt. **Absent:** Assessor Pat Morris.

Trustee Percy L. Johnson was seated at 5:48pm

Supervisor Jones called for a motion to approve the Agenda for the May 27, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the May 13, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** Trustee Willms **Motion carried.**

Supervisor Jones acknowledged citizens present; None

Supervisors Report:

Supervisor Jones introduced Marc Jones, Special Service Manager. Mr. Jones gave a power point on the Home Sweet Home and Snow Removal programs. The lawn service program began on May 3, 2010 and will continue on to September 30, 2010. The program has 622 clients with 194 clients with special needs. The snow removal and lawn service program together have a total of 1200 clients. Mr. Jones distributed a summary of routes for the Waukegan and North Chicago areas. Also, distributed a sample of the door hanger placed at every home that receives service. Other routes are Park City with 21 clients and Beach Park with 11 clients, all homes are serviced by-weekly. The work is completed by EarnFare recipients, Staben Center residents and court appointed individuals. In conjunction with the Job Center of Lake County and the Waukegan Township there will be 20 summer youth employed to work with the Home Sweet Home program, the Park Place Senior Center and the Staben House in the capacity of lawn services and clerical. Thanked Commissioner Mike Hewitt for the use of work space at the Highway Department. Also, mentioned that the Musical Revue and the Golf Outing events together have

raised close to \$100,000.00 within the last 5 years. This year the City of Waukegan Community Development Block Grant (CDBG) provided \$20,000.00 and North Chicago \$5,000.00. The money raised is used to subsidize the Staben Center and the Staben House. Currently the Musical Revue has received \$26,949.00. Mr. Jones thanked Clerk Staben, Trustee Francis, Trustee Johnson, Trustee McBride and others for their efforts with the Musical Revue.

Supervisor Jones mentioned that the door hangers for the Home Sweet Home program are placed on the doors of the residents at the time of the service. This will also make the resident aware that it is the Waukegan Township that provided them with the service. The door hangers ask for questions, comments and donations.

Supervisor Jones mentioned that Dianne Daluga will be at the next meeting to discuss the Fitness Wellness Program.

Supervisor Jones mentioned that Lety Caltellanos is the new president of the Waukegan Exchange Club. In the past Marty Williams and Dianne Daluga have served as president.

Supervisor Jones mentioned that she received a phone call from the State of Illinois congratulating the Township for the expansion grant to be received in the amount of \$700,000.00. Thanks go to State Representative Eddie Washington for his efforts in making this possible. An Expansion Committee will be developed and a summary will be completed as to how the grant will be allotted. The Expansion Committee will meet June 2, 2010 at 10:00 a.m. held at Park Place.

Supervisor Jones distributed a list of the Senior Citizens Service Committee 2010-2011 Members. Listed were Nancy Bjerstead, Beverly Bogdala, Faith Hill, Janet Della Valle, Angelica Douglas, Norma Jensen, Frances Jesenko, Margarita Lopez, Mary Blair-Moore and Gloria Rogers. The meetings will take place on the first Wednesday of each month at 12:00 pm. held at Park Place.

Supervisor Jones distributed a News Sun article dated May 25, 2010 titled, "Committee advances annexation resolution".

Supervisor Jones mentioned that the Jesus Name Apostolic Church will be providing a Family Support Center and Health/Fitness program in the building across the street from the church.

Supervisor Jones mentioned that about 30 people met at the Township today to visit with the Lake County Health Department Nutritionist. That it is now mandated that Township clients see a Nutritionist for health reasons.

Supervisor Jones mentioned that she received a letter from Trustee Willms resigning from the Staben Center Advisory Board. Trustee McBride was asked to take the position and he accepted.

Supervisor Jones distributed the Summer Youth Program list, showing the totals of each department. With an overall total of 20 youth, starting date is June 14, 2010

ending August 13, 2010 for Home Sweet Home there will be 12 youth, June 21, 2010 ending August 20, 2010 for Waukegan Township Office there will be 4 youth and another 4 youth for Workforce.

Supervisor Jones distributed a packet regarding Ordinance 2010-0-26 and 2010-0-27 for the Village of Beach Park dated May 11, 2010.

Supervisor Jones mentioned that the Memorial Day Parade will be on May 31, 2010 with the kick off time at 10:30 a.m. The Township will participate along with the Spirit de Corp Drill Team and invited the Board to attend.

Supervisor Jones distributed a copy of a thank you note received from Mr. Bob Evans and Committee. Mr. Evans was grateful for the Mother's Day Luncheon in which 36 mothers attended and had a wonderful time.

Supervisor Jones distributed a Lake County Response to Elder Abuse flyer. A conference will be held on June 25, 2010 at the College of Lake County.

Supervisor Jones mentioned the Cash-on-Hand Report as of May 20, 2010.

Waukegan Township Cash-on-Hand Report
as of May 20, 2010

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Financial	77,157.97	
	Illinois Funds	1,089,886.73	
Total Town Fund		\$1,167,044.70	
General Assistance Fund	First Midwest Bank	108,427.20	
	Illinois Funds	19,194.40	
Total General Assistance		\$127,621.60	
IMRF/FICA Fund	First Midwest Bank	17,070.74	
	Illinois Funds	176,294.01	
Total IMRF/FICA Fund		\$193,364.75	
Senior Fund	NorStates Financial	53,054.42	
	Illinois Funds	93,825.97	
Total Senior Fund		\$146,880.39	
Total General Township Funds		1,634,911.44	
Road & Bridge	NorStates Financial	89,872.85	
Total Road & Bridge		\$89,872.85	

Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/09-6/30/10 we received a total of \$474567.52 for Town and \$141,347.65 for R & B

Town RE Tax - 5/20/10	\$32,058.23
Total received to date	\$32,058.23
GA RE Taxes -	\$34,597.50
Total received to date	\$34,597.50
IMRF RE Taxes -	\$7,088.78
Total received to date	\$7,088.78
SEN'R RE Taxes -	\$32,058.23
Total received to date	\$32,058.23
R&B RE Taxes -	\$4,486.00
Total received to date	\$4,486.00

Highway Commissioner's Report. None.

Assessor's Report. None.

Executive Session.

Personnel – 5ILCS 120/2 (C1)

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending May 7, 2010 in the amount of \$80,720.49. Motion by Trustee Francis, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$14,704.44; Invoices for G/A Fund/Staben Center in the amount of \$6,493.86; Invoices for G/A Fund/Staben House in the amount of \$1,339.23; Invoices for Town Fund/Assessor's Office in the amount of \$10,794.71; Invoices for Road and Bridge / Highway Department in the amount of \$4,071.04; Invoices for Senior Fund/Park Place in the amount of \$11,632.60; Invoices for Senior Fund/Gift Shoppe in the amount of \$137.07; Invoices for Home Sweet Home in the amount of \$1,456.02. Motion by Trustee Francis, seconded by Trustee McBride for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, Paid Bills submitted after April 29, 2010 Board Meeting in the amount of \$26,351.99. Motion by Trustee Francis, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

The following is a list of bills that were paid after the board meeting of May 13, 2010, but before the meeting of May 27, 2010

Purpose	Payee	Amount
Senior Fund		
Total Senior Fund		\$0.00
G/A Fund		
5/14-5/27	General Assistance Client Payments Payments made on behalf of GA Clients	\$24,220.69
Total G/A Fund		\$24,220.69
IMRF & Fica Fund		
Total IMRF & Fica Fund		\$0.00
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
4/29-5/13	Il Dept of Employment Security Unemployment Tax	\$209.03
5/14-5/27	Payments made on behalf of RRR clients Transportation, uniforms, ID;s and testing	\$1,922.27
Total Town Fund		\$2,131.30
Total all checks paid prior to board meeting		\$26,351.99

Action Items: None.

New Business. None.

Old Business. None.

Announcements.

Trustee Francis mentioned that the Gideon Missionary Baptist Church will be celebrating Pastor Dr. Wade A. Stevenson 7th Anniversary. On June 5, 2010 there will be a Musical in his honor. Also, there will be services held on June 6, 2010 at 4:00 p.m., June 9, 2010 at 7:00 p.m., June 13, 2010 at 4:00 p.m. and a Banquet will be held on June 12, 2010 at 6:00 p.m.

Trustee Willms mentioned that he attended the Community Action Partnership of Lake County 45th annual banquet on May 22, 2010. The Waukegan Township received a plaque for their 45 years of servicing the communities of Lake County. The event was well attended.

Trustee Johnson will be traveling to Bloomington on June 4, 2010 for the Trustee Director Board Meeting.

Comments/Concerns-Trustees. None.

There being no further business to come before the Board, Supervisor Jones adjourned the May 27, 2010 meeting at 6:45 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk