

# **WAUKEGAN TOWNSHIP BOARD MEETING**

## **March 25, 2010**

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, March 25, 2010.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Percy L. Johnson led the Members in prayer.

**ROLL CALL:** Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Deputy Clerk Demond Edwards. **Excused:** Attorney John Joanem. **ABSENT:** Highway Commissioner Mike Hewitt, Assessor Pat Morris.

Supervisor Jones called for a motion to approve the Agenda for the March 25, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the February 25, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones acknowledged citizens present; None

### **Supervisors Report:**

Supervisor Jones mentioned the Writing Women Back Into History Luncheon. Congratulated Trustee Francis who received an award of Recognition. Trustee Willms said that there was a great turnout of people. Trustee Francis said it was wonderful from the being to the end. Trustee Johnson said that it was amazing of how much power there is in this community. That there are many role models to inspire our children. Trustee McBride said that he agrees with Trustee Johnson.

Supervisor Jones mentioned the Staben Center Graduation is on March 27, 2010 at Park Place at 12:00 p.m. to 1:30 p.m. and invited the Board to attend.

Supervisor Jones mentioned the Senior Service Committee Recommendation. New and ongoing committee members are Ann Douglas, Mary Blair Moore, Dianne Zachary and Norma Jensen. Also, asked if the Board knows of anyone that might be interested in joining the committee to please see her.

Supervisor Jones mentioned the Grants, Coalition to Reduce Recidivism, Staben Center and Staben House Applications. The Staben Center and the Staben House will be applying for a combined grant and are waiting to receive information.

Supervisor Jones distributed the HUBZone Exploratory Committee Agenda dated March 17, 2010. There were two new members. The next HUBZone meeting will be April 21, 2010 held at the Waukegan City Hall Council Chambers at 8:00 a.m.

Supervisor Jones mentioned the Aging In America Conference held in Chicago. Thanked Trustee McBride for attending. Trustee McBride said that the meeting went well and that he met with an ex-Waukegan businessman who said he would want to help the Township with a fund raiser.

Supervisor Jones distributed the Celebrating St. Patrick's Day Luncheon program. Trustee Francis said that the Corn Beef was tasty but tough. Supervisor Jones said that they went with the lowest responsible bidder. The honorees were delighted to be Recognized. Also, mentioned the News Sun paper article featuring the Irish Fest.

Supervisor Jones mentioned that she met with the staff of the Corner Gift Shop and was informed that the Gift Shop proceeds have gone up 58%.

Supervisor Jones distributed the Waukegan Township 2010 Calendar of Events and provided the Board with extra copies to distribute among the churches and community.

Supervisor Jones mentioned the Cash-on-Hand Report as of March 17, 2010.

Waukegan Township Cash-on-Hand Report  
As of March 19, 2010

<b>Fund</b>	<b>Bank</b>	<b>Balance</b>	
Town Fund	NorStates Financial	138,823.31	Ins/outs 150,000.00 IL funds tfr 3/11
	Illinois Funds	1,089,695.72	
<b>Total Town Fund</b>		<b>\$1,228,519.03</b>	
General Assistance Fund	First Midwest Bank	58,371.40	60,000.00 IL funds tfr 3/11
	Illinois Funds	234,129.22	
<b>Total General Assistance</b>		<b>\$292,500.62</b>	
IMRF/FICA Fund	First Midwest Bank	34,599.03	30,000 IL funds tfr 3/11
	Illinois Funds	211,253.35	
<b>Total IMRF/FICA Fund</b>		<b>\$245,852.38</b>	
Senior Fund	NorStates Financial	78,158.99	80,000.00 IL funds tfr 3/11
	Illinois Funds	213,762.17	
<b>Total Senior Fund</b>		<b>\$291,921.16</b>	
<b>Total General Township Funds</b>		<b>2,058,793.19</b>	

Road & Bridge	NorStates Financial	81,976.86
<b>Total Road &amp; Bridge</b>		<b>\$81,976.86</b>

Taxes Received since last report -

**PPRT -**

Town - \$25,713.36

R&B - \$7,658.60

For the states fiscal year of 7/1/09-6/30/10 we received a total of \$311,833.23 for Town and \$93,078.02 for R & B

Town RE Tax -

**Total received to date** **\$1,071,157.05**

GA RE Taxes -

**Total received to date** **\$1,148,524.21**

IMRF RE Taxes -

**Total received to date** **\$235,466.47**

SEN'R RE Taxes -

**Total received to date** **\$1,068,648.02**

R&B RE Taxes -

**Total received to date** **\$151,616.00**

**Highway Commissioner's Report.** None.

**Assessor's Report.** None.

**Executive Session.** None.

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending March 11 in the amount of \$89,714.61. Motion by Trustee Willms, seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$17,892.46; Invoices for G/A Fund/Staben Center in the amount of \$1,491.04; Invoices for G/A Fund/Staben House in the amount of \$4,156.50; Invoices for Town Fund/Assessor's Office in the amount of \$8,155.40; Invoices for Road and Bridge / Highway Department in the amount of \$746.26; Invoices for Senior Fund/Park Place in the amount of \$9,371.00; Invoices for Senior Fund/Gift Shoppe in the amount of \$1,063.58; Invoices for Home Sweet Home in the amount of \$1,193.12. Motion by Trustee Francis, seconded by Trustee Johnson for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, Paid Bills submitted after March 11<sup>th</sup> Board Meeting in the amount of \$21,648.26. Motion by

Trustee McBride, seconded by Trustee Francis. **Discussion: Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills**  
**Board Meeting of March 25, 2010**

The following is a list of bills that were paid after the board meeting of March 11, 2010, but before the meeting of March 25, 2010

	Purpose	Payee	Amount
<b>Senior Fund</b>			
	3/15/2010	<b>Matthew Karner</b>	\$100.00
		Bagpiper - St. Pats event	
<b>Total Senior Fund</b>			<b>\$100.00</b>
<b>G/A Fund</b>			
	3/11-3/25	<b>General Assistance Client Payments</b>	\$21,528.28
		Payments made on behalf of GA Clients	
<b>Total G/A Fund</b>			<b>\$21,528.28</b>
<b>IMRF &amp; Fica Fund</b>			
			<b>\$0.00</b>
<b>R &amp; B Fund</b>			
<b>Total R &amp; B Fund</b>			<b>\$0.00</b>
<b>Town Fund</b>			
	3/24/2010	<b>Rebound, Reconnect Client Payments</b>	\$20.00
		Stipends on behalf of clients	
<b>Total Town Fund</b>			<b>\$20.00</b>
Total all checks paid prior to board meeting			\$21,648.28

**Action Items:**

Supervisor Jones requested a motion for the approval of Carlton Parlor employment with Park Place. Motion by Trustee McBride, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of Antoinette Nixon-Brown employment with the Staben House. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion to award the Jack Benny Middle School \$400.00 for their Springfield Trip and the Waukegan JROTC \$500.00 for their National Competition Trip in April. With the stipulation that the students will participate in some sort of community service project. Motion by Trustee Johnson, seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**New Business.** None.

**Old Business.** None.

**Announcements.** None.

**Comments/Concerns-Trustees.** None.

There being no further business to come before the Board, Supervisor Jones adjourned the March 11, 2010 meeting at 6:00p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**