

WAUKEGAN TOWNSHIP BOARD MEETING

March 11, 2010

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, March 11, 2010.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Johnson led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Deputy Clerk Demond Edwards. **ABSENT:** Assessor Pat Morris and Attorney John Joanem.

Highway Commissioner Mike Hewitt was seated at 5:35 p.m.
Trustee Jeff McBride was seated at 5:40 p.m.

Supervisor Jones called for a motion to approve the Agenda for the March 11, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Agenda for the April 14, 2010 Waukegan Township Annual Town Meeting. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones acknowledged citizens present;

Todd Netherton of 458 Glendenning Avenue, Waukegan, Illinois 60085 a student of CLC was present to observe the Board Meeting.

Supervisors Report:

Supervisor Jones and the Board welcomed Trustee Willms and expressed their condolences for the loss of his son Brian R. Willms and presented Trustee Willms with a Resolution.

Supervisor Jones mentioned the Forced Annexation-Unincorporated Area. A meeting was held at Highway Commissioner Mike Hewitt department on March 6, 2010 and that about 100 people were in attendance. A meeting was held on March 10, 2010 for the city and village committees regarding the House Bill 4676 and distributed a letter of the Illinois General Assembly – Bill Status for HB 4676. Supervisor Jones mentioned that she sent a letter to the Waukegan residents announcing about March 5, 2010 meeting and a copy was sent to the Board via mail. Highway Commissioner Hewitt mentioned that there will be a meeting at his department on March 20, 2010.

Supervisor Jones mentioned that a mock meeting was held today for the National Council on Aging Presentation. The conference will start on March 15, 2010 and the Waukegan Township presentation will take place on March 18, 2010 at 8:00 a.m. In attendance will be representatives from First Midwest Bank, CLC and Lake Forest Senior Facility member.

Supervisor Jones mentioned that a meeting was held today with the Waukegan Housing Authority CEO regarding the transportation that the Township is providing for the Housing Authority residents. Trustee McBride asked if the WHA had any transportation. Supervisor Jones replied that they don't have any resident transportation services. Trustee Johnson said that they can make arrangements with the PACE bus. Supervisor Jones said that there will be a survey regarding transportation for the WHA and that the Township wants the residents of the WHA to participate with the services provided by the Township.

Supervisor Jones mentioned that a meeting was held today with representatives from the Concern Belizian Corporation. The Prime Minister Dean Barrow of Belize will be coming to Waukegan on April 17, 2010 and that the Waukegan Township has been asked to make the arrangements for his visit. The luncheon will take place at the Bonnie Brook Country Club. On Saturday night there will be a black tie event at a cost of \$45.00. On Sunday the Prime Minister will be in attendance at a local church.

Supervisor Jones mentioned that there is a fiscal agent grant in process for the Coalition to Reduce Recidivism and another grant that would assist with the Rebound Reconnect Reclaim program. Also, applied for a grant from the Second Chance Dollars of which Congressman Danny Davis was instrumental in securing last year.

Supervisor Jones mentioned that monies are now coming in for That's Entertainment, \$300.00 as of today. Supervisor Jones asked if the Board is interested in placing an ad that the information needs to be given by the end of this month. Also, if anyone needs tickets to sell to please let her know.

Supervisor Jones mentioned the St. Patrick's Luncheon for March 17, 2010 at 11:30 a.m. to be held at Park Place and that about 100 people have signed up for the luncheon.

Supervisor Jones mentioned the Writing Women Back into History Luncheon for March 25, 2010 at 12:00 p.m. to be held at the Ramada Inn.

Supervisor Jones mentioned the Coalition to Reduce Recidivism meeting for March 15, 2010 at 8:30 p.m. to be held at 149 S. Genesee Street.

Supervisor Jones mentioned that Dianne Deluga had eye surgery yesterday and that she is doing fine.

Supervisor Jones mentioned the Waukegan Booster Club fundraiser was held on March 6, 2010 and that the Waukegan Township had Golf Outing items for bidding.

Supervisor Jones distributed the 2010 Outside Agency Grant Requests as of March 11, 2010 packet. Requests were made from the Special Olympics of Illinois, University of Illinois Extension, YMCA, and Waukegan Public Schools. Supervisor Jones mentioned that the 8th graders have a trip planned to Springfield. The students were given an assignment to help at the Staben Center, Staben House and at Park Place. Therefore the Board will vote on the school request at the following Board meeting.

Supervisor Jones mentioned the General Assistance Seminars 2010 for April, May or June sessions. Information was provided in the Board packet.

Supervisor Jones distributed a Recommendation for Staff Appointment from Antoinette Nixon-Brown for House Manager on Sundays at the Staben House.

Supervisor Jones distributed the Township Officials of Illinois, Trustee Division annual dues enrollment form. Also, 2010 Education District Program Schedule.

Supervisor Jones distributed a copy of an ad from The Talk of The Town in reference to the Waukegan Forced Annexation.

Supervisor Jones thanked Trustee McBride for his efforts on getting the Staben House vehicle repaired with a 3-month warranty.

Supervisor Jones distributed a Waukegan Township Resolution Honoring Lloyd "Preacher" Howard 10-03.

Supervisor Jones distributed the Notice of the Waukegan Township Annual Town Meeting and agenda. Meeting to be held on April 14, 2010 at Park Place at 6:30 p.m.

Supervisor Jones mentioned the Cash-on-Hand Report as of March 4, 2010.

Waukegan Township Cash-on-Hand Report
As of March 4, 2008

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Financial	48,231.82	
	Illinois Funds	1,239,695.72	
Total Town Fund		\$1,287,927.54	
General Assistance Fund	First Midwest Bank	69,742.05	
	Illinois Funds	294,129.22	
Total General Assistance		\$363,871.27	
IMRF/FICA Fund	First Midwest Bank	16,724.34	
	Illinois Funds	241,523.35	
Total IMRF/FICA Fund		\$258,247.69	

Senior Fund	NorStates Financial	35,800.33
	Illinois Funds	293,762.17
Total Senior Fund		\$329,562.50
Total General Township Funds		2,239,609.00
Road & Bridge	NorStates Financial	75,163.84
Total Road & Bridge		\$75,163.84

Taxes Received since last report -

PPRT -

Town -

R&B -

For the states fiscal year of 7/1/09-6/30/10 we received a total of \$220,184.25 for Town and \$84,719.72 for R & B

Town RE Tax -

Total received to date **\$1,071,157.05**

GA RE Taxes -

Total received to date **\$1,148,524.21**

IMRF RE Taxes -

Total received to date **\$235,466.47**

SEN'R RE Taxes -

Total received to date **\$1,068,648.02**

R&B RE Taxes -

Total received to date **\$151,616.00**

Highway Commissioner's Report.

Commissioner Hewitt distributed the 2010 Highway Department Equipment List for vehicles, heavy equipment, miscellaneous equipment and General Ledger.

Assessor's Report. None.

Executive Session. None.

Supervisor Jones requested a motion for the approval of agenda item #11, Payroll period ending February 26th in the amount of \$81,343.59. Motion by Trustee Francis, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee McBride, Trustee Wilms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #12, approval of the following invoices: Invoices for Town Fund in the amount of \$28,504.40; Invoices for G/A Fund/Staben Center in the amount of \$1,256.65; Invoices for G/A Fund/Staben House in the amount of \$2,093.53; Invoices for Town Fund/Assessor's Office in the amount of \$2,230.54; Invoices for Road and Bridge /

Highway Department in the amount of \$2,821.70; Invoices for Senior Fund/Park Place in the amount of \$12,102.90; Invoices for Senior Fund/Gift Shoppe in the amount of \$848.28; Invoices for Home Sweet Home in the amount of \$1,072.68. Motion by Trustee Francis, seconded by Trustee McBride for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, Paid Bills submitted after February 25th Board Meeting in the amount of \$63,646.17. Motion by Trustee McBride, seconded by Trustee Johnson. **Discussion:** **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
Board Meeting of March 11, 2010**

The following is a list of bills that were paid after the board meeting of February 25, 2010, but before the meeting of March 11, 2010

	Purpose	Payee	Amount
Senior Fund			
3/3/2010	Payment on behalf of Grandparent Group member	Waukegan Public School Dist. 60	\$150.00
3/8/2010	March Health Insurance PP & HSH	Waukegan Township General Fund	\$5,087.38
3/8/2010	HSH - Windshield Repair (Emergency)	Glass City	\$150.00
Total Senior Fund			\$5,237.38
G/A Fund			
2/12-2/24	Payments made on behalf of GA Clients	General Assistance Client Payments	\$23,427.14
3/8/2010	March Health Insurance GA, SC & SH	Waukegan Township General Fund	\$5,874.02
Total G/A Fund			\$29,301.16
IMRF & Fica Fund			\$0.00
R & B Fund			
3/8/2010	March Health Insurance	Waukegan Township General Fund	\$1,037.28
Total R & B Fund			\$1,037.28
Town Fund			
3/8/2010	March Premiums - all	Health Insurance - All vendors	\$27,946.10
3/10/2010	Travel stipend for Conference (1.5 days)	Jeff McBride	\$124.25

Total Town Fund	\$28,070.35
Total all checks paid prior to board meeting	\$63,646.17

Action Items.

Supervisor Jones requested a motion for the approval of the Resolution 10-02 Honoring Brian R. Willms. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Resolution 10-03 Honoring Lloyd “Preacher” Howard. Motion by Trustee Johnson, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business. None.

Old Business. None.

Announcements.

Trustee McBride distributed a flyer about the Black Chamber of Commerce, Pre-Apprenticeship Construction Trades Program.

Comments/Concerns-Trustees. None.

There being no further business to come before the Board, Supervisor Jones adjourned the March 11, 2010 meeting at 6:20p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk