

WAUKEGAN TOWNSHIP BOARD MEETING

January 28, 2010

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, January 28, 2010.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond Edwards. **EXCUSED:** Trustee Percy L. Johnson & Highway Commissioner Mike Hewitt **ABSENT:** Assessor Pat Morris.

Supervisor Jones called for a motion to approve the Agenda for the January 28, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion for the approval of the January 14, 2010 Town Regular Minutes as presented. Motioned by Trustee Francis, second by Trustee McBride. **Discussion:** Trustee Willms corrected page 2, paragraph 4, sentence 4 to omit Trustee Willms just forgot and replace with, these were preliminary meetings. Attorney Joanem corrected page 2, paragraph 2, sentence 3, says Finns, should say Finn's and paragraph 3, sentence 2, says Rothmeyer, should say Rothmeier and paragraph 4 sentence 5 says Supervisor, should say Supervisor Jones and omit sentences 6 and 8. Also, page 4, paragraph 1, says Board of View and should say Board of Review in 6 areas. Also, page 6 paragraph 5 sentence 2, says forces, should say force and says serves, should say service. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones acknowledged citizens present;

Chandra Thomas resides at 700 McKinley, Mundelein Illinois. Ms. Thomas is a convicted felon with children. She has looked into the Earn Fare Program and found that she didn't qualify. Supervisor Jones explained the Earn Fare program and other programs that assist ex-offenders. Also, invited Ms. Thomas to attend and participate in the Coalition to Reduce Recidivism and the Youth At Risk Workshop.

Supervisors Report:

Supervisor Jones mentioned that Attorney John Joanem is Haitian American and that Haiti has been in every ones prayers. In conjunction with the Red Cross that Park Place will be taking donations for Haiti. Trustee McBride asked how will the public be notified of the Park Place taking donations. Supervisor Jones replied, that it will be mentioned in the Park Place Newsletter and that notice will also be posted on the Township website and face book.

Supervisor Jones distributed a sheet for General Assistance January 1, 2009 to January 28, 2010 prepared by Ana Albarran Human Resource Manager. Showing total cases seen 6,056. Total cases seen 1/1/2008 – 12/31/2008 = 4,319 and total cases seen 1/1/2009 – 12/31/2009 = 5,025. Approximately 17% increase from year 2008 to 2009.

Supervisor Jones distributed a sheet showing Lake County Grant Support for Staben Center Emergency Shelter Grant from 2002 to present.

Supervisor Jones distributed Lake County Consortium, 2010 Annual Action Plan showing project money awarded. Township was not awarded. Trustee Willms said that he saw \$134,000.00 grant from HUD for the Staben House and asked if HUD supports the Staben Center. Supervisor Jones replied, that these are Federal dollars that come through the County. That it is not HUD saying that they don't support the Staben Center it is the committees and that it is always easier to get dollars for women and children. We created the Musical Review and the Golf Outing for awareness and for rainy day funds. We intent to triple the dollars from these fund raisers. At this time there are 17 residents at the Staben Center and 16 of them are ex-offenders.

Supervisor Jones distributed Senior Citizens Services Committee meeting agenda held on January 20, 2010. Mentioned that the Gift Shop is doing much better since the increase of ads. Also, exploring to add more items and that the Gift Shop is open for all residents of the Township. The Gift Shop has been renamed to Park Place Corner Gift Shop.

Supervisor Jones distributed Home Sweet Home door tag regarding the Snow Removal Program. Also, distributed the letter that is sent out to all Home Sweet Home recipients regarding the Snow and Lawn Removal, attached was the Program Enrollment Form. Supervisor Jones said that the Township is looking towards providing a Certificate of Completion to be given to the Earn Fare personnel or Staben Center personnel. Trustee McBride asked how did the Public Works meeting turn out. Supervisor Jones said that is was a conference call with Mr. Finn and

Mayor Sabonjian. That they were going to meet with the Public Works director and others. Due to some legal restrictions discovered that the city is disallowed snow removal from the side walks. Trustee McBride said that there was a meeting and a Youth Bill has been mentioned and that he will keep the Board posted.

Supervisor Jones mentioned the Martin Luther King Jr., Breakfast & Program. Trustee McBride said that the program was great and the dining room was full. The speaker was dynamic and there were many community dignitaries. Also, thanked Supervisor Jones for a great program. Trustee Willms said that it was a well organized program.

Supervisor Jones mentioned the Park Place Activities. Information for 2010 needs to be completed and will be included in the next Board Meeting Packet. Working on getting sponsorship to allow the programs to be free or at a minimum cost. There will be a Super Bowl Sunday at Park Place on February 7, 2010 beginning at 5:15 p.m.

Supervisor Jones mentioned the Youth At Risk Workshop on February 8, 2010 at the City Hall Chambers hosted by the Coalition to Reduce Recidivism.

Supervisor Jones mentioned that the Township received over 200 left over toys from the Toys For Tots. There will be a Toy Give Away on February 13, 2010 at Park Place beginning at 10:00 a.m.

Supervisor Jones invited the Board to attend the cast call for That's Entertainment Auditions at Park Place on February 1, 2010. Trustee Francis has been a past participant. Attorney Joanem sang in the show last year. This year Clerk Rose Staben will work with the set design. Trustee Francis asked the Board to help with the ticket sales. Supervisor Jones mentioned the ad book and asked the Board for support.

Supervisor Jones mentioned that the Golf Outing Committee will be having their first meeting next week.

Supervisor Jones mentioned that the Waukegan Township will serve as a site for the 2010 Census where individuals can be interviewed. Deputy Clerk Edwards will be the contact person. There will be temporary jobs available through the Census with the City of Waukegan and the City of North Chicago.

Supervisor Jones distributed the Waukegan Township Park Place Events for 2010 Calendar Year.

Supervisor Jones mentioned that a Press Conference will be held at Park Place on January 29, 2010 at 9:00 a.m. The Park Place will be receiving the \$750,000.00 check that State Representative Washington help get us from the Improvement Bill.

Supervisor Jones distributed the Waukegan Township Staben Center Advisory Council Meeting agenda dated January 27, 2010. Mentioned that the Staben House Graduation is set for March 27, 2010.

Supervisor Jones mentioned the Staben Center vehicle that was going to be sold for \$500.00. Trustee McBride made arrangements to have the vehicle repaired for \$1,500.00. Attorney Joanem said that it can be fixed as Township property. Supervisor Jones thanked Trustee McBride for saving the Staben Center money on getting the vehicle repaired.

Supervisor Jones mentioned developing a calendar listing all the events and other Township information.

Supervisor Jones mentioned the Cash-on-Hand Report as of January 21, 2010.

Waukegan Township Cash-on-Hand Report
As of January 21, 2010

Fund	Bank	Balance	
Town Fund	NorStates Financial	88,845.38	
	Illinois Funds	1,238,802.36	60,000 operating tfr to ckg 1/13
Total Town Fund		\$1,327,647.74	
General Assistance Fund	First Midwest Bank	36,566.34	
	Illinois Funds	462,910.00	70,000 operating tfr to ckg 1/13
Total General Assistance		\$499,476.34	
IMRF/FICA Fund	First Midwest Bank	9,119.99	
	Illinois Funds	271,225.59	25,000 operating tfr to ckg 1/13
Total IMRF/FICA Fund		\$280,345.58	
Senior Fund	NorStates Financial	77,640.03	
	Illinois Funds	500,501.62	60,000 operating tfr to ckg 1/13
Total Senior Fund		\$578,141.65	
Total General Township Funds		2,685,611.31	
Road & Bridge	NorStates Financial	135,029.24	
Total Road & Bridge		\$135,029.24	

Taxes Received since last report -

PPRT -

Town - Jan 12, 2010 **\$65,935.65**

R&B - Jan 12, 2010 **\$19,138.61**

For the states fiscal year of 7/1/09-6/30/10 we received a total of \$220,184.25 for Town and \$84,719.72 for R & B

Town RE Tax -

Total received to date \$1,070,927.96

GA RE Taxes -

Total received to date \$1,148,276.98

IMRF RE Taxes -

Total received to date \$235,415.81

SEN'R RE Taxes -

Total received to date \$1,068,418.93

R&B RE Taxes -

Total received to date \$151,583.51

Highway Commissioner's Report. None.

Assessor's Report. None.

Executive Session. Personnel-5ILCS 120/2 (C1)

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending January 15, 2010 in the amount of \$79,974.59. Motion by Trustee Willms, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$12,762.88; Invoices for G/A Fund/Staben Center in the amount of \$901.23; Invoices for G/A Fund/Staben House in the amount of \$1,208.35; Invoices for Town Fund/Assessor's Office in the amount of \$10,806.17; Invoices for Road and Bridge / Highway Department in the amount of \$2,632.51; Invoices for Senior Fund/Park Place in the amount of \$4,160.53; Invoices for Senior Fund/Gift Shoppe in the amount of \$207; Invoices for Home Sweet Home in the amount of \$35.89. Motion by Trustee Francis, seconded by Trustee McBride for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, Paid Bills submitted after January 14th Board Meeting in the amount of \$31,358.80. Motion by Trustee McBride, seconded by Trustee Francis. **Discussion:** Trustee McBride asked what was the Rogan Shoes under Senior Fund for. Supervisor Jones replied, that they were for boots for the Home Sweet Home workers. **Ayes:** Trustee Francis, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Paid Bills
Board Meeting of January 28, 2010

The following is a list of bills that were paid after the board meeting of January 14, 2010, but before the meeting of January 28, 2010

	Purpose	Payee	Amount
Senior Fund			
12/29/2009	Boots for HSH workers	Rogan Shoes	\$351.71
Total Senior Fund			\$351.71
G/A Fund			
12/22-1/14	Payments made on behalf of GA Clients	General Assistance Client Payments	\$20,590.85
Total G/A Fund			\$20,590.85
IMRF & Fica Fund			\$0.00
R & B Fund			
1/28/2010	Prorated share of Jan. 2010 PPRT tax received	Cities of Waukegan, Park City & No Chicago	\$9,756.47
Total R & B Fund			\$9,756.47
Town Fund			
1/15-1/28	Client program expenses	Rebound & ReClai Program	\$659.77
Total Town Fund			\$659.77
Total all checks paid prior to board meeting			\$31,358.80

Action Items: None.

New Business. None.

Old Business. None.

Announcements.

Attorney Joanem thanked the Board for their prayers, kind donations and concerns regarding the Haiti disaster. That his family in Haiti is doing fine. To pray for his uncle who will be going to Haiti to help. Also, that he is available to talk with any one who may have questions regarding helping Haiti. Supervisor Jones mentioned that Dr. Bruce Douglas who serves on the Staben Center Advisory Council and others will be going to Haiti to also help.

Comments/Concerns-Trustees.

Trustee Willms gave his concerns on the December 10, 2009 Waukegan Township Board Meeting Agenda Item VIII (c) 2nd Reading of Residency Policy under Supervisor's Report. That the individual has 6 months to move into the Township boundaries or the employment will be terminated. Also, XV (a) Residency Policy under Action Item. That all Board Members voted Aye. He said that at this time he should have asked if any employees would be affected by this new Policy. He mentioned the January 5, 2010 letter written by an employee regarding the Residency Policy and how it has affected them. That this information should have been available during the discussion of the 1st and 2nd Reading of the updated Policy. Trustee Willms said that if he knew employees would be affected by this Policy that he would have voted Nay. Requesting that all employees be advised that the Waukegan Township Board is reviewing the currently passed Residency Policy affective December 10, 2009 to ensure their continued employment is not affected. Requesting that a Grandfather Clause be set in place to insure current employees continued employment is not affected. That taking the above positive actions will help the Township avoid possible time consuming costly legal actions. Attorney Joanem said that everyone is affected because they come into the employment knowing this. Also, that this Policy has been in effect for at least 10 years. Trustee Willms asked how long has this employee been employed. Supervisor Jones replied, that this is a Personnel matter and this should be discussed in Executive Session.

There being no further business to come before the Board, Supervisor Jones adjourned the January 28, 2010 meeting at 7:20 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk