

# WAUKEGAN TOWNSHIP BOARD MEETING

## February 25, 2010

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, February 25, 2010.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Clerk Rose M. Staben led the Members in prayer.

**ROLL CALL:** Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond Edwards. **EXCUSED:** Trustee Charles "Chuck" Willms, Highway Commissioner Mike Hewitt **ABSENT:** Assessor Pat Morris.

Attorney John Joanem was seated at 6:05 p.m.

Supervisor Jones called for a motion to approve the Agenda for the February 25, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion for the approval of the January 28, 2010 and February 11, 2010 Town Regular Minutes as presented. Motioned by Trustee Francis, second by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones acknowledged citizens present;

Nikki Gilling was present with the Waukegan Township Espirit de Corp Drill Team, parents and grandparents. Supervisor Jones presented certificates of Recognition to the Drill Team members and thanked them for performing at the Black History Luncheon on February 20, 2010. The Drill Team gave a small performance for the Board.

### **Supervisors Report:**

Supervisor Jones thanked the Board for conducting the Board Meeting in her absence on February 11, 2010.

Supervisor Jones mentioned that the Black History Luncheon Celebration was successful. Mentioned that AARP and CLC Co-Sponsoring the event.

Supervisor Jones mentioned that we are now preparing for the St. Patrick's Day Luncheon on March 17, 2010 and Women's History Month Tea Party on March 18, 2010.

Supervisor Jones thanked the Board for attending the wake of Trustee Willms son Brian Robert Willms and asked to continue giving Trustee Willms support in his time of need.

Supervisor Jones introduced Dulce Ortiz who provided the Board with a Waukegan Township Scholarship Program packet. Ms. Ortiz gave an overall of the Scholarship history, criteria and recommendations.

Supervisor Jones introduced Nancy Netherton who distributed the Fiscal Year 2010 Year End Line Item Transfers and gave an over all of the budget in the areas of the Town Fund, General Assistance Fund, Home Sweet Home, Senior Fund and Road & Bridge Fund. A correction was made in Senior Fund, line item Unemployment Taxes, says \$66,000.00 should say \$6,600.00.

Supervisor Jones distributed a cost statement from Statim Network Solutions dated February 5, 2010. The statement showed the technology needs for the Township in the total amount of \$2,510.76.

Supervisor Jones distributed the Senior Citizens Services Committee agenda dated February 17, 2010. Trustee Johnson mentioned that the meeting went well and that awards were given to those that served in office followed by a wonderful meal.

Supervisor Jones distributed the Waukegan Township Age Friendly Coalition Presentation Outline. The conference will take place at the Hyatt Regency in Chicago on March 18, 2010. Supervisor Jones will be a presenter and asked the Board to see Ms. Dulce if you are attending.

Supervisor Jones showed the Waukegan Township 2010 calendar of events which will replace the News Letter. The calendar will start with the month of March.

Supervisor Jones mentioned that she will talk about the HUBZone at the following Board Meeting.

Supervisor Jones mentioned the Cash-on-Hand Report as of February 18, 2010.

Waukegan Township Cash-on-Hand Report  
As of February 18, 2010

<b>Fund</b>	<b>Bank</b>	<b>Balance</b>	Ins/outs
Town Fund	NorStates Financial	53,764.84	
	Illinois Funds	1,339,695.72	100000.00 tfr to ckg 2/12
<b>Total Town Fund</b>		<b>\$1,393,460.56</b>	
General Assistance Fund	First Midwest Bank	73,505.70	
	Illinois Funds	387,965.46	23836.24 tfr to town 2/12 ('09 payable)
<b>Total General Assistance</b>		<b>\$461,471.16</b>	70000.00 tfr to ckg 2/17

IMRF/FICA Fund	First Midwest Bank	34,386.56	
	Illinois Funds	241,523.35	30000.00 tfr to ckg 2/12
<b>Total IMRF/FICA Fund</b>		<b>\$275,909.91</b>	
Senior Fund	NorStates Financial	73,719.50	
	Illinois Funds	293,762.17	76919.84 tfr to town 2/12 ('09 payable)
<b>Total Senior Fund</b>		<b>\$367,481.67</b>	70000.00 tfr to ckg 2/18
<b>Total General Township Funds</b>		<b>2,498,323.30</b>	
Road & Bridge	NorStates Financial	113,012.67	
<b>Total Road &amp; Bridge</b>		<b>\$113,012.67</b>	

Taxes Received since last report -

**PPRT -**

Town -

R&B -

For the states fiscal year of 7/1/09-6/30/10 we received a total of \$220,184.25 for Town and \$84,719.72 for R & B

Town RE Tax -

**Total received to date \$1,071,157.05**

GA RE Taxes -

**Total received to date \$1,148,524.21**

IMRF RE Taxes -

**Total received to date \$235,466.47**

SEN'R RE Taxes -

**Total received to date \$1,068,648.02**

R&B RE Taxes -

**Total received to date \$151,616.00**

**Highway Commissioner's Report.** None.

**Assessor's Report.** None.

**Executive Session.** Personnel-5ILCS 120/2 (C1)  
Land Acquisition-5ILCS 120/2 (C5)  
Litigation-5ILCS 120/2 (C11)

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending January 15, 2010 in the amount of \$75,883.62. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$13,719.69; Invoices for G/A Fund/Staben Center in the amount of \$1,493.33; Invoices for G/A Fund/Staben House in the amount of \$954.91; Invoices for Town Fund/Assessor's Office in the amount of \$28,391.89; Invoices for Road and Bridge / Highway Department in the amount of \$754.36; Invoices for Senior Fund/Park Place in the amount of \$12,728.39; Invoices for Senior Fund/Gift Shoppe in the amount of \$1,004.11; Invoices for Home Sweet Home in the amount of \$945.13. Motion by Trustee Francis, seconded by Trustee McBride for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, Paid Bills submitted after February 11<sup>th</sup> Board Meeting in the amount of \$56,676.32. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills  
Board Meeting of February 25, 2010**

The following is a list of bills that were paid after the board meeting of February 11, 2010, but before the meeting of February 25, 2010

Purpose	Payee	Amount
<b>Senior Fund</b>		
2/18/2010	<b>Darryl Shepherd</b>	\$895.46
	Black History Month Celebration	
2/18/2010	<b>Soul 4 Real Restaurant</b>	\$709.91
	Black History Month Celebration	
<b>Total Senior Fund</b>		<b>\$1,605.37</b>
<b>G/A Fund</b>		
2/12-2/24	<b>General Assistance Client Payments</b>	\$19,081.83
	Payments made on behalf of GA Clients	
<b>Total G/A Fund</b>		<b>\$19,081.83</b>
<b>IMRF &amp; Fica Fund</b>		<b>\$0.00</b>
<b>R &amp; B Fund</b>		
2/25/2010	<b>Waukegan Township General Fund</b>	\$35,474.84
	Clear 2009 Allocation Entries	
<b>Total R &amp; B Fund</b>		<b>\$35,474.84</b>
<b>Town Fund</b>		
2/22/2010	<b>Rebound &amp; ReClaim Program</b>	\$514.28
	Client program expenses	
<b>Total Town Fund</b>		<b>\$514.28</b>

Total all checks paid prior to board meeting \$56,676.32

**Action Items:**

Supervisor Jones requested a motion for the approval of the End of Year Budget Line Item Transfers. Motion by Trustee Francis, seconded by Trustee Johnson.

**Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** None. **Motion carried.**

**New Business.** None.

**Old Business.** None.

**Announcements.**

**Comments/Concerns-Trustees.**

Trustee Francis said that the Black History Luncheon & Celebration was a great event and was well organized also that the food was excellent. Supervisor Jones mentioned that it was done with the help of many staff members.

There being no further business to come before the Board, Supervisor Jones adjourned the February 25, 2010 meeting at 7:20 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**