

WAUKEGAN TOWNSHIP BOARD MEETING

December 21, 2010

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Tuesday, December 21, 2010.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond D. Edwards **Absent:** Assessor Pat Morris, Highway Commissioner Mike Hewitt

Supervisor Jones called for a motion to approve the Agenda for the December 21, 2010 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Cash-on-Hand as of December 14, 2010. Motion by Trustee Francis, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Waukegan Township Cash-on-Hand Report as of December 14, 2010

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Checking	185,537.39	
	NorStates Money Market	1,000,410.98	
	Illinois Funds	468,548.80	
Total Town Fund		\$1,654,497.17	
General Assistance Fund	First Midwest Checking	39,268.03	
	First Midwest Bank M/M	489,349.54	50,000 to ckg
	Illinois Funds	19,252.32	12/8
Total General Assistance		\$547,869.89	
IMRF/FICA Fund	First Midwest Bank	77,903.80	
	First Midwest Bank M/M	250,039.38	
	Illinois Funds	49,027.08	
Total IMRF/FICA Fund		\$376,970.26	
Senior Fund	NorStates Financial	43,401.84	
	NorStates Money Market	250,116.45	
	First Midwest Money	250,029.79	

	Market Illinois Funds	43,953.87
Total Senior Fund		\$587,501.95
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Total General Township Funds		3,166,839.27
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Road & Bridge	NorStates Financial	128,509.34
Total Road & Bridge		\$128,509.34

Taxes Received since last report -
12/8/2010

Town - \$ 105,831.25

R&B - \$ 31,521.33

For the states fiscal year of 7/1/10-6/30/11 we received a total of
\$314,074.14 for Town and \$93,545.47 for R & B

Town RE Tax -

Total received to date **\$1,066,121.51**

GA RE Taxes -

Total received to date **\$1,150,566.78**

IMRF/FICA RE Taxes -

Total received to date **\$235,743.04**

SEN'R RE Taxes -

Total received to date **\$1,066,121.51**

R&B RE Taxes -

Total received to date **\$145,778.34**

Supervisor Jones acknowledged citizens present; None.

Supervisors Report:

Supervisor Jones mentioned the Notice of Regular Township Board Meeting Date Change article listed in the News Sun news paper dated December 16, 2010. Clerk Staben read the notice to the Board.

Supervisor Jones asked Nancy Netherton, Financial Manager to expound on the Certificate of Annual Township Tax Levy Ordinance 10-03. General Town Fund for Administration Division \$880,189.00, Assessor Division \$360,000.00 and Provisions for Contingencies \$10,000.00 with a total of \$1,250,189.00. General Assistance Fund for Administration Division \$260,000.00, Home Relief Division \$790,000.00 and Provisions for Contingencies \$10,000.00 with a total of \$1,060,000.00. Senior Citizen Services Fund with a total of \$1,112,313.00. I.M.R.F. & F.I.C.A. Fund with a total of \$244,464.00, with a grand total of \$3,666,967.00. Mrs. Netherton also discussed the Road District Tax Levy Ordinance No. 10-04. General Road Fund for Administration in the amount of \$78,000.00 and Maintenance in the amount of \$227,581.00, with a grand total of \$305,581.00 to be raised by taxation.

Supervisor Jones mentioned the HUD Grant Application (a three year cycle) for the Staben House to be received in the amount of \$184,940.00 from County of Lake with the Township matching amount of \$164,337.00.

Supervisor Jones mentioned that the \$40,000.00 from the State Of Illinois for the Staben Center hasn't been received. For 2009 an amount of \$9,000.00 was recently received.

Supervisor Jones distributed a Proposal for Music Lesson Scholarships from Family Piano Co., dated November 30, 2010 with articles attached covering stories about the Family Piano Co. The scholarships would cover music lesson tuition and instrument rentals for worthy, financially in need residents of Waukegan Township. Supervisor Jones recommended an amount of \$1,200.00.

Supervisor Jones mentioned that The Family Piano Co. is the same outfit that donated a piano to the Staben House. A notice will be posted on Facebook and the Township website seeking a piano teacher.

Supervisor Jones distributed pictures of the Board from the Township Perspective December issue taken at the Conference 2010 as the Waukegan Township received the award for Best Photo of a Township Event.

Supervisor Jones made mentioned of a Legislative Update which was sponsored by Senator Garrett amending the Open Meetings Act and was signed by the governor. The Board Meeting Minutes are to be approved within 30 days after the meeting and made public within 10 days of approval.

Supervisor Jones mentioned the Children's Shopping Spree held on December 18, 2010. Thanked Mr. Edwards for his efforts in coordinating this event. The event was successful and the shopping took place at Walmart, which gave a donation of \$250.00 towards the shopping.

Supervisor Jones mentioned the Employee Anniversary Recognition held on December 17, 2010. Thanked Mr. Edwards for his efforts in coordinating this event.

Highway Commissioner's Report. None.

Assessor's Report. None.

Executive Session. None.

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending December 17, 2010 in the amount of \$82,225.67. Motion by Trustee Francis, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$6,579.70;

Invoices for G/A Fund/Staben Center in the amount of \$2,857.28; Invoices for G/A Fund/Staben House in the amount of \$2,185.93; Invoices for Town Fund/Assessor's Office in the amount of \$9,912.33; Invoices for Road and Bridge / Highway Department in the amount of \$5,521.01; Invoices for Senior Fund/Park Place in the amount of \$19,124.04; Invoices for Senior Fund/Gift Shoppe in the amount of \$323.19; Invoices for Home Sweet Home in the amount of \$1,377.04. Motion by Trustee Francis, seconded by Trustee Willms for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, Paid Bills submitted after December 9, 2010 Board Meeting in the amount of \$18,923.30. Motion by Trustee Francis, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
Board Meeting of December 20, 2010**

The following is a list of bills that were paid after the board meeting of December 9, 2010, but before the meeting December 21, 2010

Purpose	Payee	Amount
Senior Fund		
12/19/2010	Walmart, D Montoya, Peoples Choice Kids Shopping Spree	\$1,337.31
Total Senior Fund		\$1,337.31
G/A Fund		
11/23-12/09	General Assistance Client Payments Payments made on behalf of GA Clients	\$17,331.00
Total G/A Fund		\$17,331.00
IMRF & Fica Fund		\$0.00
R & B Fund		\$0.00
Town Fund		
12/16/2010	Hillery's BBQ Employee Recognition	\$125.00
12/10-12/20	Payments made on behalf of RRR clients Secretary of State, Kmart	\$129.99
Total Town Fund		\$254.99

Total all checks paid prior to board meeting \$18,923.30

Supervisor Jones requested a motion for the approval of agenda item #15, Emergency Bills submitted for the December 21, 2010 Board Meeting in the amount of \$1,200.00. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:**

Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Action Items:

Supervisor Jones called for a motion to accept the Notice of Regular Township Board Meeting Date Change as presented. Motion by Trustee McBride, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to accept the Ordinance No. 10-03 for Township Tax Levy 2010 to be collectable in 2011 as presented with date correction. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to accept the Ordinance No. 10-04 for Township Road & Bridge 2010 to be collectable in 2011 as presented with date correction. Motion by Trustee Francis, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to accept the Grant Request for Family Piano Co., in the amount of \$1,200.00. Motion by Trustee Willms, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to accept the HUD Grant Application in the amount \$349,277.00. Motion by Trustee Willms, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business. None.

Old Business. None.

Announcements. None.

Comments/Concerns-Trustees. None.

There being no further business to come before the Board, Supervisor Jones adjourned the December 21, 2010 meeting at 6:00pm

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk