

WAUKEGAN TOWNSHIP BOARD MEETING

August 12, 2010

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, August 12, 2010.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Clerk Rose M. Staben led the Members in prayer.

ROLL CALL: Trustee Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Deputy Clerk Demond D. Edwards **Excused:** Assessor Pat Morris, Highway Commissioner Mike Hewitt.

Trustee McBride was seated at 5:38 p.m.

Supervisor Jones called for a motion to approve the Agenda for the August 12, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes as presented for the July 22, 2010 Waukegan Township Board Meeting. Motion by Trustee Johnson, seconded by Trustee Francis. **Discussion:** Attorney Joanem corrected page 1, paragraph 8, says venders, should say vendors. Also, page 2, paragraph 7, says August 06, 2010, should say August 13, 2010. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones acknowledged citizens present; None.

Supervisors Report:

Supervisor Jones welcomed Senior Trustee Francis back to the Township Board from her time off for recovery.

Supervisor Jones introduced Nancy Netherton, Financial Manager. Mrs. Netherton distributed the Investment Rates sheet dated July 22, 2010 showing a brief synopsis of the going rates for the Illinois Funds, First Midwest Bank, NorStates Bank, and Seaway Community Trust. She mentioned that all the money is currently in the Illinois Funds which at one time offered 5.0% rate, as of July 22, 2010 the rate was .146% and is currently 1.76%. She recently visited the local banks (shown above) to research their rates and discovered that these banks are offering double

the rates of what the Illinois Funds is now offering. The Township every day business is with First Midwest Bank, this is where General Assistant, Taxi Tickets, Earnfare accounts are held and also where the Township clients go to get their checks cashed for no service charge. She suggested that the money in the Illinois Funds be allocated into the mentioned local banks, which is offering higher rates. Supervisor Jones mentioned that both First Midwest Bank and NorStates have been strong partners. Also, that a discussion will come back to the Board as it pertains to reinvesting with the State of Illinois Funds.

Supervisor Jones mentioned the grant received from the State of Illinois secured by the late State Representative Eddie Washington in the amount of \$700,000.00 is now in the process of being allocated. She distributed a letter from Legat Architects dated August 10, 2010 outlining Project Description, Scope of Services, Architect's Compensation, Reimbursable Expenses and Payments. Supervisor Jones mentioned that action will be taken at the following Board meeting and that because we are looking at Architect services we are not required to seek quotes. What is being presented at this Board meeting is all preliminary until we hear further from the State and until we get approval from the Park District as to what we will be allowed to do in the Expansion. Supervisor Jones is recommending that there be a follow up Public Forum on August 23, 2010 at the North Chicago City Hall to give the residents of North Chicago an opportunity to also file and will invite Beach Park. Architect Ted Haug from Legat Architect gave a brief presentation on the Park Place Expansion and discussed phase I. Mr. Haug said that each phase will be separate as the development moves on. Trustee McBride said that we can determine what we are going to do with the funds on hand and what ever we do that the Park District has to approve each phase and asked when will the Public Forum meetings come to an end. Supervisor Jones replied that the Public Forum is not required and that it was decided by the Board to keep the community informed. A survey will be developed in regards to the Park Place Expansion and placed in the October news letter. Trustee Willms requested an agenda copy of the July 28, 2010 Public Forum.

Supervisor Jones mentioned the Staben Center/Staben House Annual Golf Outing for August 13, 2010. Registration will start at 10:30 with dinner at 5:30 p.m.

Supervisor Jones gave thanks to Trustee Johnson and Clerk Staben for participating in the North Chicago Days Parade also Mr. Edwards for his organization of the Township float.

Supervisor Jones distributed a flyer for the Township Officials of Illinois Conference to be held in Springfield in November 7-9, 2010. She asked the Board to see Mr. Edwards or Dulce if you are interested in attending.

Supervisor Jones distributed a flyer for the America's Town Meeting 2010 Legislative Conference to be held in Washington DC in September 15-17, 2010. She asked the Board to see Mr. Edwards or Dulce if you are interested in attending.

Supervisor Jones mentioned that the Township Officials of Illinois Conference is in conflict with the Board Meeting of November 8, 2010. The November 8, 2010 Board Meeting will be changed to November 10, 2010.

Supervisor Jones mentioned the Local Township Officials of Illinois Conference to be held on August 14, 2010.

Supervisor Jones distributed the Resolution 10-17 Honoring Chief Artis Yancey dated July 28, 2010.

Supervisor Jones distributed the Resolution 10-18 Honoring Dr. Njoki McElroy dated July 30, 2010.

Supervisor Jones distributed Evoy, Kamschulte, Jacobs & Co. LLP, Proposal for Auditing Services for the fiscal year ending February 28, 2010, dated August 10, 2010. The current rate charge is between \$60.00 to \$100.00 per hour, not to exceed \$5,600.00.

Supervisor Jones distributed the Park Place Expansion Public Forum agenda for July 28, 2010.

Supervisor Jones congratulated Attorney Joanem on the success and accomplishments of his daughter, Josselyn. Josselyn auditioned and was cast as the first African American model for the American Girl line. Josselyn addressed the Board about her current activities, which includes several photo shoots. Mrs. Joanem thanked the Board for the years of unlimited support for the Joanem Family.

Supervisor Jones mentioned the Cash-on-Hand Report as of August 4, 2010.

Waukegan Township Cash-on-Hand Report
as of August 4, 2010

Fund	Bank	Balance	
Town Fund	NorStates Financial	392,382.76	Ins/outs
	Illinois Funds	1,090,239.96	
Total Town Fund		\$1,482,622.72	
General Assistance Fund	First Midwest Bank	356,848.37	
	Illinois Funds	19,235.84	
Total General Assistance		\$376,084.21	
IMRF/FICA Fund	First Midwest Bank	99,217.86	
	Illinois Funds	176,356.03	
Total IMRF/FICA Fund		\$275,573.89	
Senior Fund	NorStates Financial	333,137.78	15,000 to Taxi Acct 8/3
	Illinois Funds	93,880.46	
Total Senior Fund		\$427,018.24	
Total General Township Funds		2,561,299.06	

Road & Bridge	NorStates Financial	80,536.65
Total Road & Bridge		\$80,536.65

Taxes Received since last report -

Town -

R&B -

For the states fiscal year of 7/1/10-6/30/11 we received a total of \$68,100.88 for Town and \$20,283.52 for R & B

Town RE Tax - 7/22/10	\$9,231.69
Total received to date	\$554,063.64

GA RE Taxes - 7/22/10	\$9,862.91
Total received to date	\$597,949.87

IMRF RE Taxes - 7/22/10	\$2,041.33
Total received to date	\$122,515.72

SEN'R RE Taxes - 7/22/10	\$9,231.69
Total received to date	\$554,063.64

R&B RE Taxes - 7/22/10	\$1,290.77
Total received to date	\$77,503.50

Highway Commissioner's Report. None.

Assessor's Report. None.

Executive Session. None.

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending July 30, 2010 in the amount of \$94,135.86. Motion by Trustee Johnson, seconded by Trustee Francis . **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$8,666.46; Invoices for G/A Fund/Staben Center in the amount of \$2,385.63; Invoices for G/A Fund/Staben House in the amount of \$2,385.63; Invoices for Town Fund/Assessor's Office in the amount of \$3,525.75; Invoices for Road and Bridge / Highway Department in the amount of \$17,895.18; Invoices for Senior Fund/Park Place in the amount of \$11,149.23; Invoices for Senior Fund/Gift Shoppe in the amount of \$139.32; Invoices for Home Sweet Home in the amount of \$2,030.86. Motion by Trustee Francis, seconded by Trustee McBride for the approval of submitted invoices. **Discussion:** Trustee Willms recommended that the Senior News Letter be distributed bi-monthly to save from the current cost of \$3,066.00.

Ayes: Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, Paid Bills submitted after July 22, 2010 Board Meeting in the amount of \$60,594.39. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
Board Meeting of August 12, 2010**

The following is a list of bills that were paid after the board meeting of July 22, 2010, but before the meeting August 12, 2010

	Purpose	Payee	Amount
Senior Fund			
	8/6/2010	Waukegan Township General Fund Health Insurance HSH & PP	\$6,164.68
Total Senior Fund			\$6,164.68
G/A Fund			
	7/22-8/11	General Assistance Client Payments Payments made on behalf of GA Clients	\$17,921.47
	8/6/2010	Waukegan Township General Fund Health Insurance GA, SC & SH	\$5,874.02
Total G/A Fund			\$23,795.49
IMRF & Fica Fund			
			\$0.00
R & B Fund			
	8/6/2010	Waukegan Township General Fund Health Insurance	\$937.28
Total R & B Fund			\$937.28
Town Fund			
	7/14/2010	Health Insurance - All Vendors Aug. Premiums - all depts.	\$29,094.26
	7/22-8/10	Payments made on behalf of RRR clients Kmart , Sec of State	\$452.68
	8/11/2010	Community Summer Day Camp Outside Agency Funding	\$150.00
Total Town Fund			\$29,696.94
Total all checks paid prior to board meeting			\$60,594.39

Action Items:

Supervisor Jones requested a motion for the approval of the recommended Investment Rates with First Midwest Bank, NorStates Bank and Seaway Community Trust as presented on July 22, 2010 and on August 12, 2010. Motioned by Trustee

Francis, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee Willms. **Nays:** Trustee McBride, Supervisor Jones. **Motion carried.**

Supervisor Jones requested a motion for the approval of the November 8, 2010 Board Meeting to be changed to November 10, 2010. Motioned by Trustee Johnson, seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Resolution 10-17 Honoring Chief Artis Yancey and Resolution 10-18 Honoring Dr. Nyoki McElroy. Motion by Trustee Johnson, seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None.

Motion carried.

New Business. None.

Old Business.

Trustee Willms recommended that the letter from the Waukegan Park District dated July 27, 2010 related to Park Place Expansion be placed on file for public record. Supervisor Jones said that we can attach the letter to the Board Minutes.

Trustee Willms made a donation of \$100.00 to go towards the expense of hot dogs for the Walk for Senior to be held on September 11, 2010. Supervisor Jones asked that the donation go towards the Walk for Senior Fund since the hot dogs have already been covered.

Announcements.

Supervisor Jones mentioned that Trustee Johnson will be preaching at the New Hope Missionary Baptist Church on August 13, 2010.

Trustee Francis mentioned that Gideon Missionary Baptist Church will be holding their Annual Men's and Women's Day on August 22, 2010 at 11:00 a.m. and 3:30 p.m.

Trustee Johnson mentioned that New Hope Missionary Baptist Church will be having their Annual Back to School Picnic on August 21, 2010 at 12:00 p.m. and invited the Board to attend.

Comments/Concerns-Trustees.

There being no further business to come before the Board, Supervisor Jones adjourned the August 12, 2010 meeting at 6:30 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk