

WAUKEGAN TOWNSHIP BOARD MEETING

April 29, 2010

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Supervisor's Office located at 149 S. Genesee Street, Waukegan, Illinois on Thursday, April 29, 2010.

The meeting was called to order at 5:33 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Jeff McBride led the Members in prayer.

ROLL CALL: Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Dulce Ortiz. **Absent:** Highway Commissioner Mike Hewitt, Assessor Pat Morris.

Supervisor Jones called for a motion to approve the Agenda for the April 29, 2010 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the April 13, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee McBride. **Discussion:** Trustee Willms said that the April 13, 2010 were not complete on page 5, paragraph 2 in that Action was not taken for Revision to the Residency Policy. Supervisor Jones said that in the Supervisor Report it was mentioned that the Board would be entering Executive Session for the discussion of Personnel. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Supervisor Jones. **Nays:** Trustee Willms. **Motion carried.**

Supervisor Jones acknowledged citizens present; None

Supervisors Report:

Supervisor Jones mentioned That's Entertainment is set for May 8, 2010. Thanked Clerk Staben for the stage work, Trustee Francis for the ticket sales and proposals, Trustee Johnson for the Gospel presentation and Trustee McBride for his efforts with the ad book sales and that this event is very vital fund raiser.

Supervisor Jones mentioned the Annual Town Meeting held on April 13, 2010 and what Pat Morris had to say about the property values, tax cap and the decreases in money and that we are looking towards a loss of \$170,000.00 for year 2011. Mentioned Della Steele and the great job she conducted as the Moderator for the Annual Town Meeting. A fee is offered to the Moderator in the amount of \$100.00 for services.

Supervisor Jones mentioned that Della Steele was presented with Resolution 10-08 on April 28, 2010 in support of her efforts and celebrating her 75th birthday. Trustee McBride complimented Supervisor Jones for the well written Resolution.

Supervisor Jones mentioned by the end of March there were 287 clients approved for General Assistance and another 315 clients for the month of April.

Supervisor Jones mentioned that Candice Quinn was nominated by the Lake County Council for Senior Citizens and was chosen to receive The Most Outstanding Senior Citizen Volunteer Award at an up coming luncheon.

Supervisor Jones distributed a list of the health services that were provided at the Health Fair for Bone Density Screening, Cholesterol, PSA Screening and HIV/Aids Screening . There were 51 participants, 187 Surveys were completed and the event was a success.

Supervisor Jones mentioned the Resolution In Loving Memory of Jolene Carr 10-07. Thanked Trustee Francis for reading the Resolution.

Supervisor Jones mentioned that April 27, 2010 she and Ana Albarran met with an attorney from Prairie State Legal Services regarding Grievance Policies from the Staben Center and Staben House. The attorney represents the Coalition For The Homeless and request each entity that provides housing for the homeless to submit to them Grievance Policies. The attorney said that the Waukegan Township was one of the best of all the agencies in submitting the Grievance Policies. In the future the Staben Center and the Staben House will be combined and submitted as one Policy.

Supervisor Jones mentioned the HUB Zone Meeting on April 21, 2010. Supervisor Jones will no longer be the convener and has passed the Mantle to Lydia Lewis as the new HUB Zone convener.

Supervisor Jones mentioned the Coalition to Reduce Recidivism April 26, 2010 meeting and distributed the "No More Victims" flyer for bus transportation on May 29, 2010 to the Menard Correctional Facility. The Quarterly Workshop will be on May 17, 2010 at City Hall.

Supervisor Jones mentioned the Staben Center Advisory meeting held on April 28, 2010. Trustee Willms attended the meeting with about 10 members. The focus was the That's Entertainment event. Trustee Willms said that Silas brought everyone up-to-date with the up coming programs.

Supervisor Jones mentioned that the Gift Shop continues to increase in sales.

Supervisor Jones mentioned the Senior Prom will take place next month with Vista sponsoring \$1000.00 and AARP sponsoring \$500.00.

Supervisor Jones mentioned in addition to the Township Calendar a paper fan is in the making to promote fund raising with pictures and information of various events such as the Walk for Seniors, the Staben Center/Staben House Golf Outing &

Dinner, Legislative Breakfast, the Coalition to Reduce Recidivism and others. Attorney Joanem suggested that the That's Entertainment event should be included.

Supervisor Jones mentioned that she received a letter in reference to the 17th Annual Market Street Mother's Day event which will provide dinner. The Golden Corral in Gurnee will give the dinners at half price. There will be 35 individuals attending for the cost of \$350.00.

Supervisor Jones mentioned the University of Illinois Cooperative Extension and distributed a copy of their Annual Report. There are now 40 directors and 27 of them will be cut this year. Supervisor Jones was unable to attend the Advisory Council Meeting held April 28, 2010 and sent Sheri Pierson-White in her place. They will be having a fund raiser.

Supervisor Jones thanked the Board for attending the Belizean Luncheon. The event was well attended and a great success. Expenses are also made out to the African Americans for Black History Month, Hispanic Heritage Month, Irish Fest Luncheon, and other entities to celebrate in our community.

Supervisor Jones distributed the Community Action Partnership of Lake County flyer who will be having their "Anti-Poverty Walk-A-Thon" on May 1, 2010 with the kick-off at 9:00 a.m. The Township will be participating with a booth at the event.

Supervisor Jones mentioned that Mari Stella a facility for women who are homeless will be having their Fund Raiser on May 1, 2010. Former residents of the Staben House and volunteers will assist with this event.

Supervisor Jones mentioned the Hawthorn Women Group is having their Tea event on May 1, 2010.

Supervisor Jones mentioned that there will be a Senior Meeting on May 5, 2010 from 12:00 to 1:00 pm.

Supervisor Jones mentioned that there will be a final That's Entertainment meeting on May 5, 2010 at 12:00 p.m.

Supervisor Jones requested a motion for the approval of \$350.00 for the 17th Annual Market Street Mother's Day event. Motion by Trustee Johnson, seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones mentioned the Cash-on-Hand Report as of April 22, 2010.

Waukegan Township Cash-on-Hand Report
As of April 22, 2010

Fund	Bank	Balance	Ins/outs
Town Fund	NorStates Financial	73,832.44	
	Illinois Funds	1,089,886.73	

Total Town Fund		\$1,163,719.17	
General Assistance Fund	First Midwest Bank	65,422.88	75000.00 IL funds 4/22
	Illinois Funds	59,194.40	
Total General Assistance		\$124,617.28	
IMRF/FICA Fund	First Midwest Bank	32,638.93	35000.00 IL funds 4/14
	Illinois Funds	176,294.01	
Total IMRF/FICA Fund		\$208,932.94	
Senior Fund	NorStates Financial	20,987.84	60000.00 il funds 4/14
	Illinois Funds	153,825.97	
Total Senior Fund		\$174,813.81	
Total General Township Funds		1,672,083.20	
Road & Bridge	NorStates Financial	92,024.92	
Total Road & Bridge		\$92,024.92	

Taxes Received since last report -

PPRT -

Town - \$95,687.37

R&B - \$28,500.03

For the states fiscal year of 7/1/09-6/30/10 we received a total of \$407520.60 for Town and \$121,378.05 for R & B

Town RE Tax -

Total received to date \$1,071,157.05

GA RE Taxes -

Total received to date \$1,148,524.21

IMRF RE Taxes -

Total received to date \$235,466.47

SEN'R RE Taxes -

Total received to date \$1,068,648.02

R&B RE Taxes -

Total received to date \$151,616.00

Highway Commissioner's Report. None.

Assessor's Report. None.

Executive Session.

Personnel – 5ILCS 120/2 (C1)

Land Acquisition – 5ILCS 120/2 (C5)

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending April 23, 2010 in the amount of \$78,944.81. Motion by Trustee Francis, seconded by Trustee McBride. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$10,848.35; Invoices for G/A Fund/Staben Center in the amount of \$9,224.08; Invoices for G/A Fund/Staben House in the amount of \$556.85; Invoices for Town Fund/Assessor's Office in the amount of \$9,074.13; Invoices for Road and Bridge / Highway Department in the amount of \$5,885.24; Invoices for Senior Fund/Park Place in the amount of \$6,768.09; Invoices for Senior Fund/Gift Shoppe in the amount of \$859.36; Invoices for Home Sweet Home in the amount of \$1,687.77. Motion by Trustee McBride, seconded by Trustee Johnson for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, Paid Bills submitted after April 13, 2010 Board Meeting in the amount of \$56,336.05. Motion by Trustee McBride, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills
Board Meeting of April 29, 2010**

The following is a list of bills that were paid after the board meeting of April 13, 2010, but before the meeting of April 29, 2010

Purpose	Payee	Amount
Senior Fund		
Total Senior Fund		\$0.00
G/A Fund		
3/26-4/12	General Assistance Client Payments Payments made on behalf of GA Clients	\$27,286.35
Total G/A Fund		\$27,286.35
IMRF & Fica Fund		
Total IMRF & Fica Fund		\$0.00
R & B Fund		
Total R & B Fund		\$0.00
Town Fund		
4/13-4/29	Rebound, Reconnect Client Payments Stipends on behalf of clients	\$503.17

4/29/2010	Health Insurance - All Vendors	\$28,546.53
	April Premiums - all depts,	
Total Town Fund		\$29,049.70
Total all checks paid prior to board meeting		\$56,336.05

Action Items:

Supervisor Jones requested a motion for the approval of the Resolution 10-07 In Memory of Jolene Carr. Motion by Trustee McBride, seconded by Trustee Johnson. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of the Resolution 10-08 Honoring Della Steele. Motion by Trustee McBride, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

New Business. None.

Old Business. None.

Announcements. None.

Comments/Concerns-Trustees. None.

There being no further business to come before the Board, Supervisor Jones adjourned the April 29, 2010 meeting at 7:03 p.m.

PATRICIA JONES, Township Supervisor

ROSE M. STABEN, Township Clerk