

# **WAUKEGAN TOWNSHIP BOARD MEETING**

## **April 13, 2010**

The Regular meeting for the Board of Trustees of Waukegan Township, County of Lake, of the State of Illinois was held at Park Place Center located at 414 South Lewis Ave, Waukegan, Illinois on Tuesday, April 13, 2010.

The meeting was called to order at 5:30 p.m. by Supervisor Patricia Jones. Followed by the Pledge of Allegiance, Trustee Percy L. Johnson led the Members in prayer.

**ROLL CALL:** Trustee Katherine Rothwell-Francis, Trustee Percy L. Johnson, Trustee Jeff McBride, Trustee Charles "Chuck" Willms, Clerk Rose M. Staben, Supervisor Patricia Jones. **ALSO PRESENT:** Attorney John Joanem, Highway Commissioner Mike Hewitt, Deputy Clerk Demond Edwards. **Absent:** Assessor Pat Morris.

Highway Commissioner Mike Hewitt was seated at 5:44 p.m.

Supervisor Jones called for a motion to approve the Agenda for the April 13, 2010 Waukegan Township Board Meeting. Motion by Trustee Johnson, second by Trustee Francis. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones called for a motion to approve the Minutes for the March 11, 2010 and March 25, 2010 Waukegan Township Board Meeting. Motion by Trustee Francis, second by Trustee McBride. **Discussion:** Trustee Willms made a correction on March 25, 2010 Minutes on page 5, last paragraph, says March 11, 2010, should say March 25, 2010. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones acknowledged citizens present; None

### **Supervisors Report:**

Supervisor Jones distributed the TOI Partnering of Education in Illinois Townships registration form. If anyone is interested in attending see Dulce Ortiz.

Supervisor Jones distributed the Park Place Senior Citizens Service Committee-2010 list of recommendations. Persons listed are Faith Clark, Nancy Bjerstedt, Gloria Rogers, Angelisa Douglas, Mary Blair-Moore and Norma Jensen. There will be three addition names which will be given at the next meeting. Dianne Zachary with drew from the list for personal reasons.

Supervisor Jones distributed the registration form for the Waukegan Main Street 25<sup>th</sup> Annual Fundraiser Lunch with the Mayor. To be held at the Genesee Theater on May 3, 2010. The Township will purchase a table and invited the Board to attend. The cost of the purchase goes towards our membership and Main Street activities.

Supervisor Jones mentioned the Outside Agency Request. Recommendations from the Town Fund; Special Olympics of Illinois for \$710.00, The House That Grace Built for \$300.00, Youth Life & Learning Conference for \$500.00, Angel Drill Team for \$1000.00, YMCA Summer Camp Transportation for \$500.00. Recommendation from the Senior Fund; Angel Drill Team for \$500.00.

Supervisor Jones mentioned the That's Entertainment ad form. An ad can be provided and developed for the program book. Also, the cost can be deducted from the individuals pay roll. If you wish to update your photograph for the ad that the photographer for That's Entertainment is available today to take your picture.

Supervisor Jones mentioned the Dean Barrow, Prime Minister of Belize & the Belizean Delegation Luncheon for April 17, 2010 from 12:00 p.m. to 2:30 p.m. at the Bonnie Brook Country Club.

Supervisor Jones mentioned the Waukegan Township Park Place 6<sup>th</sup> Annual Senior Health & Wellness Fair for April 22, 2010 from 9:00 a.m. to 2:00 p.m.

Supervisor Jones mentioned the Cash-on-Hand Report as of April 7, 2010.

Waukegan Township Cash-on-Hand Report  
As of April 7, 2010

<b>Fund</b>	<b>Bank</b>	<b>Balance</b>	
Town Fund	NorStates Financial	145,118.11	Ins/outs
	Illinois Funds	1,089,695.72	
<b>Total Town Fund</b>		<b>\$1,234,813.83</b>	
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General Assistance Fund	First Midwest Bank	60,986.97	100000.00 IL funds 4/6
	Illinois Funds	134,129.22	
<b>Total General Assistance</b>		<b>\$195,116.19</b>	
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IMRF/FICA Fund	First Midwest Bank	18,819.72	
	Illinois Funds	211,253.35	
<b>Total IMRF/FICA Fund</b>		<b>\$230,073.07</b>	
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Senior Fund	NorStates Financial	15,149.45	
	Illinois Funds	213,762.17	
<b>Total Senior Fund</b>		<b>\$228,911.62</b>	
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<b>Total General Township Funds</b>		<b>1,888,914.71</b>	
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Road & Bridge	NorStates Financial	97,199.99	
<b>Total Road &amp; Bridge</b>		<b>\$97,199.99</b>	

Taxes Received since last report -

**PPRT -**

Town - \$95,687.37

R&B - \$28,500.03

For the states fiscal year of 7/1/09-6/30/10 we received a total of \$407520.60 for Town and \$121,378.05 for R & B

Town RE Tax -  
**Total received to date** **\$1,071,157.05**

GA RE Taxes -  
**Total received to date** **\$1,148,524.21**

IMRF RE Taxes -  
**Total received to date** **\$235,466.47**

SEN'R RE Taxes -  
**Total received to date** **\$1,068,648.02**

R&B RE Taxes -  
**Total received to date** **\$151,616.00**

### **Highway Commissioner's Report.**

Commissioner Hewitt met with the black topping company and said that the cost will be the same. He has plans to pave  $\frac{3}{4}$  of a mile this year.

The Annexation has been put off till June. There will be a meeting on April 24, 2010. The House Bill 4676 did not pass.

**Assessor's Report.** None.

**Executive Session.** None.

Supervisor Jones requested a motion for the approval of agenda item #12, Payroll period ending April 9, 2010 in the amount of \$79,985.92. Motion by Trustee McBride, seconded by Trustee Willms. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #13, approval of the following invoices: Invoices for Town Fund in the amount of \$19,170.96; Invoices for G/A Fund/Staben Center in the amount of \$3,237.88; Invoices for G/A Fund/Staben House in the amount of \$2,508.15; Invoices for Town Fund/Assessor's Office in the amount of \$3,167.96; Invoices for Road and Bridge / Highway Department in the amount of \$5,767.74; Invoices for Senior Fund/Park Place in the amount of \$14,974.36; Invoices for Senior Fund/Gift Shoppe in the amount of \$263.95; Invoices for Home Sweet Home in the amount of \$1,444.83. Motion by Trustee Francis, seconded by Trustee Johnson for the approval of submitted invoices. **Ayes:** Trustee Francis, Trustee Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

Supervisor Jones requested a motion for the approval of agenda item #14, Paid Bills submitted after March 11<sup>th</sup> Board Meeting in the amount of \$63,183.42. Motion by Trustee Johnson, seconded by Trustee Francis. **Ayes:** Trustee Francis, Trustee

Johnson, Trustee McBride, Trustee Willms, Supervisor Jones. **Nays:** None. **Motion carried.**

**Paid Bills**  
**Board Meeting of April 13, 2010**

The following is a list of bills that were paid after the board meeting of March 25, 2010, but before the meeting of April 13, 2010

Purpose	Payee	Amount
<b>Senior Fund</b>		
4/5/2010	<b>Waukegan Township General Fund</b>	\$6,253.14
Health Insurance - PP and HSH		
<b>Total Senior Fund</b>		<b>\$6,253.14</b>
<b>G/A Fund</b>		
3/26-4/12	<b>General Assistance Client Payments</b>	\$20,374.20
Payments made on behalf of GA Clients		
4/5/2010	<b>Waukegan Township General Fund</b>	\$6,542.78
Health Insurance - SC, SH & GA		
<b>Total G/A Fund</b>		<b>\$26,916.98</b>
<b>IMRF &amp; Fica Fund</b>		<b>\$0.00</b>
<b>R &amp; B Fund</b>		
4/5/2010	<b>Waukegan Township General Fund</b>	\$1,169.69
Health Insurance		
<b>Total R &amp; B Fund</b>		<b>\$1,169.69</b>
<b>Town Fund</b>		
3/25-4/12	<b>Rebound, Reconnect Client Payments</b>	\$154.00
Stipends on behalf of clients		
4/5/2010	<b>Health Insurance - All Vendors</b>	\$28,689.61
April Premiums - all depts,		
<b>Total Town Fund</b>		<b>\$28,843.61</b>
Total all checks paid prior to board meeting		\$63,183.42

**Action Items:** None.

**New Business.** None.

**Old Business.** None.

**Announcements.**

Trustee McBride invited the Board to attend the North Shore Church of Christ, Health Care Seminar for May 1, 2010 at 326 Julian Street in Waukegan. There will

be vendors and a guest speaker. Also, invited the Park Place Gift Shop to participate at no cost.

**Comments/Concerns-Trustees.**

Trustee Willms raised his concerns regarding the Waukegan Township Residency Requirement. That currently there are about 16 employees living outside of the Township boundaries. That the Residence Policy does not have a specific time for moving into Waukegan Township. Trustee Willms recommends that a policy be revised to include a grandfather clause that states employees currently living outside the boundaries of Waukegan Township are not required to move into Waukegan Township as a condition of their continued employment.

There being no further business to come before the Board, Supervisor Jones adjourned the April 13, 2010 meeting at 6:05 p.m.

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**PATRICIA JONES, Township Supervisor**

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**ROSE M. STABEN, Township Clerk**